



SCOTTS VALLEY WATER DISTRICT

AGENDA PACKET

REGULAR BOARD MEETING

6/13/24 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

This meeting is conducted in a hybrid setting.

Public participation is encouraged. Members of the public may attend in person or remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890.

The public has opportunities to make comments throughout the meeting: to comment online, use the raise hand option, by phone press *9.

BOARD OF DIRECTORS

Wade Leishman, President

Danny Reber, Vice President

Bill Ekwall, Director

Chris Perri, Director

Ruth Stiles, Director

Alex Schulz, Associate Director

Jasmin Schulz, Associate Director

David McNair, General Manager

Water Industry Acronyms

AF – Acre Foot

AFY – Acre Foot per Year

ACWA – Association of California Water Agencies

ACWA JPIA – ACWA Joint Powers Insurance Authority

AWWA – American Water Works Association

BMP – Best Management Practices

CCR – Consumer Confidence Report

CD – Certificate of Deposit

CEQA - California Environmental Quality Act

CSDA – California Special District Association

DHS – Department of Health Services

DWR – Department of Water Resources

EIR – Environmental Impact Report

EPA – Environmental Protection Agency

FY – Fiscal Year

GASB – Governmental Accounting Standards Board

IRWM – Integrated Regional Water Management

JPA – Joint Powers Agreement

LAIF – Local Agency Investment Fund

LAFCO – Local Agency Formation Commission

LID – Low Impact Development

MCL – Maximum Containment Level

MGD – Million Gallons per Day

MGY – Million Gallons per Year

MOU – Memorandum of Understanding

O&M – Operations and Maintenance

PERS – Public Employees Retirement System

PHG – Public Health Goal

PPB – Parts Per Billion

PRV – Pressure Relief Valve

PVC Pipe – Polyvinyl Chloride Pipe

RWMF – Regional Water Management Foundation

RFP – Request for Proposals

ROW – Right-of-way

RWQCB – Regional Water Quality Control Board

SCWD – Santa Cruz Water Department (City of)

SDWA – Safe Drinking Water Act

SGMA – Sustainable Groundwater Management Act

SLVWD – San Lorenzo Valley Water District

SMGWA – Santa Margarita Groundwater Agency

SqCWD – Soquel Creek Water District

SWRCB – State Water Resources Control Board

TP – Treatment Plant

WY – Water Year



SCOTTS VALLEY WATER DISTRICT

BOARD OF DIRECTORS
PRESIDENT Wade Leishman
VICE PRESIDENT Danny Reber
Bill Ekwall
Chris Perri
Ruth Stiles

Board of Director

ASSOCIATE DIRECTORS
Alex Schulz
Jasmin Schulz

Regular Meeting

6/13/24 at 6:00 p.m.

GENERAL MANAGER
David McNair

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Agenda

This meeting is conducted in a hybrid setting. Public participation is encouraged, members of the public may attend in person, remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890. The public has opportunities to make comments throughout the meeting. To comment online, use the raise hand option, by phone press *9. If experiencing technological difficulties online, join the meeting via phone.

1. Convene

- 1.1. Call to Order and Roll Call
- 1.2. Pledge of Allegiance and Invocation
- 1.3. Closed Session Report (None)
- 1.4. Additions/Deletions to the Agenda
- 1.5. Oral Communications

2. Presentation

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Committee and Other Agency Meeting Reports

Engineering and Water Resource Committee (none)

Finance & Personnel Committee 5/22/24

Executive & Public Affairs Committee (none)

Santa Margarita Groundwater Agency Board 5/23/24

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. [Approval of Minutes – Regular Board Meeting 4/11/24](#)

Recommendation: Approve the minutes of the 4/11/24 Board Meeting.

4.2. [Approval of Minutes – Regular Board Meeting 5/9/24](#)

Recommendation: Approve the minutes of the 5/9/24 Board Meeting.

5. **Public Hearings (None)**

Items include an agenda report with recommendation, an oral staff report or presentation.

6. **Business**

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. [Operating and Project Budget FY 2025](#)

Recommendation: Approve the Budget for Fiscal Year 2025 (FY 2025).

6.2. [11/5/24 General Election](#)

Recommendation: Adopt Resolution 03-24 ordering an election, requesting Santa Cruz County Elections Department conduct the election and consolidate it with other jurisdictions holding an election on 11/05/24; authorize the filing of Notice to County Clerk of Elective Offices to be Filled and Transmittal of Map and Boundaries.

6.3. [Transit LID Retrofit Phase 2 Project Contract](#)

Recommendation: Award contract and authorize the General Manager to execute an agreement with Anderson Pacific Engineering Construction, Inc. in the amount of \$1,239,500.00 for the construction of a Phase 2 of the Low Impact Development (LID) Retrofit at the Scotts Valley Transit Center.

6.4. [Grace Way Well Contract](#)

Recommendation: Award contract and authorize the General Manager to execute an agreement with Pacific Coast Well Drilling, Inc. in the amount of \$1,208,800.00 for the construction of a new production well (Grace Way Well).

6.5. [Conflict of Interest Code Local Agency Biennial Notice 2024](#)

Recommendation: Adopt Resolution No. 04-24 amending the Scotts Valley Water District Conflict of Interest Code and rescinding Resolution No. 08-22; 2) Authorize the General manager to file the 2024 Local Agency Biennial Notice with the County of Santa Cruz Board of Supervisors.

7. **Staff Reports**

7.1. Legal

District Counsel – oral

- 7.2. Administrative
 - EA / Board Clerk - oral
 - General Manager – oral
 - Regulations Review Schedule
 - Board Compliance Tracker

- 7.3. Finance
 - Finance Manager - oral
 - [Financial Reports 07/01/23 through 4/30/24](#)

- 7.4. Operations
 - Operations Report – oral
 - [Production, Demand & Rainfall Data through 5/31/24](#)

8. Directors Reports

Travel and Meetings

9. Written Correspondence (None)

10. Community Relations

May Newsletter
Spring Newsletter

11. Closed Session (None)

12. Report on Closed Session and Additional Items (None)

13. Future Items

14. Meetings and Event Calendar

Board Meetings	Committee Meetings
08/08/24	07/24/24 Finance and Personnel
09/12/24	07/22/24 Engineering and Water Resources
10/10/24	07/24/24 Executive and Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 09/22/24

15. Events (None)

16. Adjourn

Scotts Valley Water District Board of Directors

Agenda – 6/13/24

Page 4

PUBLIC ACCESS – ACCOMMODATIONS UNDER THE ADA: PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, THE DISTRICT REQUESTS THAT ANY PERSON IN NEED OF ANY TYPE OF SPECIAL EQUIPMENT, ASSISTANCE OR ACCOMMODATION(S) IN ORDER TO EFFECTIVELY COMMUNICATE AT THIS MEETING MAKE A REQUEST AT THE ABOVE ADDRESS OR BY CALLING (831) 438-2363 AT LEAST THREE (3) WORKING DAYS BEFORE THE MEETING TO ALLOW TIME TO MAKE ARRANGEMENTS.



SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

Finance and Personnel Committee
District Conference Room
2 Civic Center Drive, Scotts Valley, California
5/22/24 4:00 p.m.
Meeting Report

1. Convene
The meeting convened at 4:04 p.m. in the District Conference Room. It was conducted in a hybrid setting.

Present: Committee Members Stiles, Ekwall, and Costorphine

Staff: Finance and Customer Service Manager Kurns and General Manager McNair

Guests: None.

Absent: Hunt
2. Oral Communications
None.
3. Action Items
None.
4. Discussion Items
 - 4.1. Financial Reports 07.01.23 – 04.30.24
Kurns presented the Financial Reports. The committee discussed.
 - 4.2. General Election
McNair discussed the Board of Directors members that are coming up for reelection and the general process of the election. The committee decided to utilize the 200 word count limit for the candidate statements.
5. District Updates
6. Reports or Information from Committee Members
None.
7. Future Agenda Items
8. Adjourn
The meeting adjourned at 4:43 p.m.

Board of Directors
Regular Meeting
4/11/24 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Leishman called the meeting to order at 6:03 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles (absent)

Staff

Robert Bosso, Legal Counsel

Nate Gillespie, Operations Manager

Rahni Jensen, Executive Assistant / Board Clerk

Nick Kurns, Finance and Customer Service Manager

David McNair, General Manager

Junior Board

Alex Schulz

Jasmin Schulz

Guests

Tim Carson

1.2. Pledge of Allegiance and Invocation

Director Perri led the pledge, and Director Reber led the invocation.

1.3. Closed Session Report

None.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

2. Presentation

Item 6.1 was presented. See item 6.1 for details.

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Committee and Other Agency Meeting Reports

Engineering and Water Resource Committee 3/25/24

Nothing to add to the written report.

Finance & Personnel Committee 3/27/24

Nothing to add to the written report.

Executive & Public Affairs Committee (none)

Santa Margarita Groundwater Agency Board (none)

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. Approval of Minutes – Regular Board Meeting 3/14/24

Approved the minutes of the 3/14/24 Regular Board Meeting.

4.2. Investment Policy

Updated Policy P200-14-1 Investments.

MOTION Perri/Ekwall carried to approve the consent agenda as submitted by unanimous voice vote, Stiles absent.

5. Public Hearings (none).

Items include an agenda report with recommendation, an oral staff report or presentation.

6. Business

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. Integrated Regional Water Management Plan (IRWMP) MOA

Carson with the Regional Water Management Foundation for Santa Cruz County provided a presentation of the IRWMP. The Board discussed.

MOTION Perri/Reber carried to approve and authorize the General Manager to execute the 2024 MOA by unanimous voice vote, Stiles absent.

6.2. Fiscal Year 2025 Capital Improvements Projects Proposal

Operations Manager Gillespie presented the Capital Improvements Projects Proposal for fiscal year 2025.

6.3. Budget Assumptions FY2025

Finance & Customer Service Manager Kurns presented the Budget Assumptions for FY2025. The Board discussed.

7. Staff Reports

7.1. Legal

District Counsel Bosso had no legal updates, he announced his retirement at the end of this calendar year.

7.2. Administrative

General Manager McNair discussed recent decreasing water demand trends. The rainfall for this rain year has reached 30.68 inches which provides at least 75% of average rainfall, and maintains Stage 1 conditions. McNair discussed other District updates regarding current and upcoming projects.

7.3. Finance

Financial Reports 07/01/23 through 2/29/24

Kurns presented the Financial Report.

7.4. Operations

Operations Report

Rainfall Data through 03/31/24

Operations Manager Gillespie discussed updates for Sucinto Well, and Well 11b.

8. Directors Reports

Director Reber announced an upcoming celebration for his birthday. Director Perri asked a clarifying question regarding the Investment Policy update, Kurns provided additional information.

9. Written Correspondence (none).

10. Community Relations

Santa Cruz IRWM Region Fact Sheet

11. Closed Session (none).

12. Report on Closed Session and Additional Items (none).

13. Future Items

Proposed Budget Review

14. Meetings and Event Calendar

Board Meetings

05/09/24

06/13/24

07/11/24

Committee Meetings

04/24/24 Finance & Personal

04/22/24 Engineering & Water Resource

04/24/24 Executive & Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 05/23/24

15. **Events** (none).

16. **Adjourn**

The meeting adjourned at 7:22 p.m.

Approved:

Attest:

Wade Leishman, Board President

David McNair, Board Secretary

DRAFT

Board of Directors
Regular Meeting
5/9/24 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Leishman called the meeting to order at 6:03 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall (absent)

Wade Leishman

Chris Perri

Danny Reber (absent)

Ruth Stiles

Staff

Robert Bosso, Legal Counsel

Nate Gillespie, Operations Manager

Rahni Jensen, Executive Assistant / Board Clerk

Nick Kurns, Finance and Customer Service Manager

David McNair, General Manager

Junior Board

Alex Schulz

Jasmin Schulz

Guests

Jeroen Olthof

1.2. Pledge of Allegiance and Invocation

Director Perri led the pledge, and Director Leishman led the invocation.

1.3. Closed Session Report

None.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

2. Presentation

Jeroen Olthof with WSC presented the Pressure Management Study. The Board discussed.

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Summer meeting schedule

The Board discussed the meeting schedule for the summer. The June Committee Meetings, and the July 11th Board of Directors meeting are canceled .

- 3.2. Committee and Other Agency Meeting Reports
Engineering and Water Resource Committee 4/22/24
Nothing to add to the written report.

Finance & Personnel Committee 4/24/24
Nothing to add to the written report.

Executive & Public Affairs Committee 4/24/24
Nothing to add to the written report.

Santa Margarita Groundwater Agency Board (none)

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

- 4.1. Approval of Minutes – Regular Board Meeting 4/11/24
No action taken.

- 4.2. Think Twice Program and Rebate Program
Approved the Think Twice Program. Approved the Rebate Program

MOTION Stiles/Perri carried to approve the Think Twice Program and the Rebate Programs submitted by unanimous voice vote, Ekwall and Reber absent.

5. Public Hearings (none).

Items include an agenda report with recommendation, an oral staff report or presentation.

6. Business

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

- 6.1. Proposed FY2025 Budget Review
Customer Service & Finance Manager Kurns presented the proposed FY2025 Budget. The Board discussed and provided feedback.

- 6.2. FY2025 Strategic Workplan
General Manager McNair presented the updated Management Objectives and FY2025 Work Plan. The Board discussed.

MOTION Perri/Stiles carried to approve the updated Management Objectives and accept the FY2025 Work Plan as submitted by unanimous voice vote, Ekwall and Reber absent.

- 6.3. Water Supply Conditions and Demand Strategies, WY2024
McNair discussed the Water Supply Conditions and Demand Strategies for the Water Year 2024. The Board discussed. The District will remain in normal water conditions.

7. Staff Reports

- 7.1. Legal
District Counsel Bosso discussed recent State Water Board discussions regarding the ability to limit and direct water from sources.
- 7.2. Administrative
General Manager McNair discussed attending the ACWA conference and the emerging technology in the water industry presented there, the Executive team meeting with SMGWA, including a vacancy announcement.
- 7.3. Finance
Financial Reports 07/01/23 through 3/31/24
Q3 FY2024 Financials
Nothing to add to the written report.
- 7.4. Operations
Operations Report
Rainfall Data through 04/30/24
Operations Manager Gillespie discussed the current status of the Sucinto Well progress, and provided an update regarding Well 11b restoration. Both the Grace Way and LID projects Notice Inviting Bids have been posted. Gillespie also attended a meeting with City of Santa Cruz and Brook Knoll Elementary regarding traffic concerns for the intertie project.

8. Directors Reports

Director Stiles and Perri attended the ACWA conference, and reviewed some of the highlights.

9. Written Correspondence (none).

10. Community Relations (none).

11. Closed Session (none).

12. Report on Closed Session and Additional Items (none).

13. Future Items

Fiscal Year 2025 Budget

14. Meetings and Event Calendar

Board Meetings

06/13/24

08/08/24

09/12/24

Committee Meetings

05/22/24 Finance & Personal

05/20/24 Engineering & Water Resource

07/24/24 Executive & Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 05/23/24

15. **Events** (none).

16. **Adjourn**

The meeting adjourned at 7:39 p.m.

Approved:

Attest:

Wade Leishman, Board President

David McNair, Board Secretary

DRAFT

AGENDA REPORT

Scotts Valley Water District

Date: 06/13/24

To: Board of Directors

Item: Business 6.1

Subject: **Operating and Projects Budget FY 2025**

Reason: Supports Strategic Goal No. 3 Financial Stewardship and Strategic Goal No. 5 Organizational Vitality

SUMMARY

Recommendation: 1) Approve the Budget for Fiscal Year 2025 (FY 2025), including the FY 2025 Work Plan.

Fiscal Impact: The FY 2025 Budget amounts to \$20,622,384 in expenditures, including \$6,984,460 in Operating Expenses, \$1,115,570 in Debt Service, and \$4,176,683 in New Projects, and \$8,345,691 in Project Carryover. The FY 2025 Budget anticipates use of \$6,167,678 of fund balance.

Previous Related Action: On 05/09/24 the Board received the draft FY 2025 Budget.

On 04/24/24, the Finance and Personnel Committee reviewed the draft FY 2025 Budget summary.

BACKGROUND

The District follows an annual budget cycle with a balanced budget approved at the June board meeting. The Budget is comprised of the Operating Budget, Debt Service Budget and Projects Budget. The Operating Budget is a line item budget that is organized in functional divisions and major expense categories.

DISCUSSION

FY 2025 Operating Budget is comprised primarily of salaries & benefit costs and services and supply costs. As outlined in the letter of transmittal, salaries and benefit costs are budgeted to decrease 4.6 percent in FY 2025.

The Debt Service Budget provides funds for the 2021 First Foundation Bank loan and the 2016 JP Morgan Chase refunding loan. Payments in FY 2025 are budgeted according to each debt service schedule.

The Projects Budget includes maintenance projects and capital projects. Additionally, existing projects and service agreements committed but not anticipated to be completed by June 30, 2024, are recommended to be carried over into FY 2025.

The FY 2024 ending Fund Balance is estimated to be \$12,495,941. The FY 2025 ending Fund Balance is budgeted to be \$6,328,263.

As demonstrated in the Target Reserves section of the Transmittal Letter, the calculated target reserve level for FY 2025 is \$5,744,992.

A greater level of detail is provided in the enclosed budget transmittal letter.

Submitted,

David McNair
General Manager

Enclosed: Budget Transmittal Letter
 FY 2025 Operating Budget
 FY 2025 Projects Budget
 FY 2025 Work Plan



FISCAL YEAR 2025 ANNUAL BUDGET



Well 3B

July 1, 2024 – June 30, 2025

WWW.SVWD.ORG

Mission

Scotts Valley Water District delivers a sustainable, high quality water service in an environmentally responsible and financially sound manner.

Core Values

Scotts Valley Water District is:

- Innovative
- Efficient
- Adaptable
- Collaborative
- Approachable

Vision

Scotts Valley Water District is a results-driven, data-oriented public agency that provides effective actions, superior customer service and visionary leadership.

Scotts Valley Water District
Board of Directors
July 1, 2024

Name	Title	Elected / Appointed	Current Term
Wade Leishman	President	Elected	2022-2026
Danny Reber	Vice President	Elected	2020-2024
Bill Ekwall	Director	Elected	2022-2026
Chris Perri	Director	Elected	2020-2024
Ruth Stiles	Director	Elected	2022-2026

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June 13, 2024

Board of Directors
Scotts Valley Water District

Re: FY 2025 Budget Transmittal Letter

The FY 2025 Budget was developed to implement the FY 2025 Work Plan in support of the District strategic goals:

- Water Resource Management: SVWD meets the water supply needs of its customers by developing new, sustainable sources and maximizing the use of existing sources.
- Infrastructure Integrity: SVWD provides continuous investment in its infrastructure and process improvements to ensure the efficiency of its operations.
- Financial Stewardship: SVWD manages its financial resources in a manner that ensures the reliability of its operations and provides the greatest value to its customers.
- Community Engagement: SVWD proactively creates opportunities for strategic alliances and mutually beneficial relationships with its customers and partners.
- Organizational Vitality: SVWD recruits and retains the highest quality employees and board members by offering a work environment in which they can thrive and succeed.

The Work Plan in its entirety is attached for reference.

The total FY 2025 Budget amounts to \$20,622,384 in expenditures, including \$6,984,460 in Operating Expenses, \$1,115,570 in Debt Service, \$4,176,683 in New Projects, and \$8,345,691 in Project Carryover as described in the FY 2025 Budget Summary below.

In the March and April 2024 meetings, the Finance and Personnel Committee reviewed Budget Assumptions and the preliminary Proposed Operating Budget. In May, the Board of Directors reviewed the Proposed Projects Budget and the Proposed Operating Budget.

The District completed the Comprehensive Rate and Fee Study in October 2021 and the Board approved a five-year rate schedule that became effective in January 2022. District rates were converted to monthly rates at that time. Rate changes reflected in this FY 2025 Budget and projected for January 2025 are presented below:

Potable Water

Effective Date	Change in Basic Meter Charge	Change in Tiered Rate
January 1, 2024	3%	3%
January 1, 2025	5%	5%

Recycled Water

Effective Date	Change in Basic Meter Charge	Change in Tiered Rate
January 1, 2024	5%	10%
January 1, 2025	5%	10%

To comply with the 2014 Sustainable Groundwater Management Act, the District along with the County of Santa Cruz and San Lorenzo Valley Water District formed the joint powers authority (JPA), Santa Margarita Groundwater Agency (SMGWA). Operations of the JPA have been funded by the three member agencies as well as the City of Santa Cruz and the Mount Hermon Association. The FY 2025 Expense Budget includes \$199,571 for the district’s contribution to SMGWA.

The Debt Service budget in the FY 2025 Budget consists of two debt issuances. The budget for the 2016 Installment Purchase Agreement with JP Morgan is pursuant to the payment schedule in the agreement. The budget for the 2021 Installment Purchase Agreement with First Foundation Bank is also pursuant to the payment schedule in the agreement. Debt service payments in FY 2025 will be \$1,115,570. The Debt Service Coverage Ratio (DSCR) for the FY 2025 Budget is 3.01, exceeding the required 1.2 ratio.

The FY 2025 Operating Expense Budget increases 2.7%, or \$185,894 from the prior year budget. The Operations division budget accounts for the increase. An additional \$468,900 was included in the Operations Budget for the cost of planned maintenance. This was offset by a \$364,000 decrease in the Administration Division budget.

The budget for Salaries & Benefits in FY 2025 reflects a 3.53% Cost-of-Living Adjustment (COLA) increase for all positions. The FTE count in the budget has been reduced by 1.5, reflecting the elimination of two term-limited positions, Special Projects Assistant and Special Projects Manager. Employer contribution rates of each of the district’s three CalPERS pension plans increase slightly in FY 2025. The minimum payment on the District’s Unfunded Accrued Liability was re-established from \$0 to \$75,866 due to CalPERS investment returns not meeting targeted rates. Overall, Salaries & Benefits are budgeted to decrease by 4.6% in FY 2025.

Services & Supplies, including debt service interest expense, are budgeted to increase 10% in FY 2025.

FY 2025 BUDGET SUMMARY

	Potable Water Fund 01	Recycled Water Fund 02	District Total Funds 01 and 02
REVENUE			
Operating Revenue			
Water Sales	4,734,400	491,500	5,225,900
Water Services	2,912,800	102,300	3,015,100
New Connections	178,900	-	178,900
Subtotal	7,826,100	593,800	8,419,900
Non-Operating Revenue			
Property Taxes	1,637,267	-	1,637,267
Grant Revenue	4,113,830	-	4,113,830
Other	267,110	16,600	283,710
Subtotal	6,018,206	16,600	6,034,806
TOTAL REVENUE	13,844,306	610,400	14,454,706
EXPENSES			
Operating Expenses			
Administration	1,095,565	92,888	1,188,453
Finance/Customer Service/WUE	1,072,181	106,444	1,178,625
Operations	3,765,104	486,340	4,251,444
Engineering	240,280	26,698	266,978
Board	89,145	9,816	98,961
Subtotal	6,262,275	722,186	6,984,460
Debt Service (principal & interest)	1,115,570	-	1,115,570
Projects	4,176,663	-	4,176,663
TOTAL EXPENSES	11,554,508	722,186	12,276,693
FY 2024 Projects Carryover	8,345,691	-	8,345,691
TOTAL BUDGET W/CARRYOVER	19,900,199	722,186	20,622,384

REVENUE

The FY 2025 Budget comprises a total revenue of \$20,622,384 with \$19,900,199 in the Potable Water (01) Fund and \$722,186 in the Recycled Water (02) Fund.

Water Sales revenue includes consumption-based sales of potable water, recycled water, and bulk water. The FY 2025 Water Sales revenue budget assumes consumption will be consistent consumption level experienced in FY 2024 and a 5% rate increase in January 2025.

Water Service revenue is based on monthly basic service charges and the number of existing meters for both potable and recycled water. For new connections added to the system in FY 2024, Water Service revenue is anticipated in FY 2025 and is included in the budget.

New Connections revenue is based on the development projects which are underway in the Service Area and anticipated to be completed in FY 2025.

Non-Operating Revenue includes property taxes, notes receivable, interest, dividends, sale of surplus items, etc. Property tax revenue for FY 2025 is budgeted at 5% more than the FY 2024 estimated actual, based on revenue growth estimates from the County. Interest and dividends are budgeted based on current interest rates.

Grant revenue reflects the 2021 Urban and Multibenefit Drought Relief Program funding that the District anticipates receiving as reimbursement funding for eligible project costs.

EXPENSES

The FY 2025 Operating Budget totals \$6,984,460 including \$6,262,275 in the Potable Water (01) Fund and \$722,186 in the Recycled Water (02) Fund. The FY 2025 Operating Budget is comprised of \$3,256,311 in Salaries and Benefits and \$3,728,149 in Services, Supplies and Production Costs, as detailed below.

Salaries and Benefits

	FY 2024 Approved Budget	FY 2025 Proposed Budget	Change	%
Administration	839,870	557,987	-281,883	-33.6%
Finance	621,002	649,129	28,127	4.5%
Operations	1,739,934	1,835,606	95,672	5.5%
Engineering	129,980	133,828	3,848	3.0%
Board	82,474	79,761	-2,713	-3.3%
Total	3,413,260	3,256,311	-156,949	-4.6%

The FY 2025 Salaries and Benefits budget provides for an decrease of \$156,949, or 4.6%, over the FY 2024 budget. The Salaries budget includes a COLA of 3.53%, as well as scheduled step increases for eligible hourly employees and compensation adjustments for exempt employees. Directors Fees for the board include compensation for Directors and Associate Directors to attend board and committee meetings as well as time spent at conferences, training events and other functions. The Benefits budget includes an increase of 4% in medical premium rates; and decrease of \$60,132 or 44%, for the unfunded pension liability related to prior service by employees due to additional discretionary payments having been made.

The number of positions decreases by 1.5 to 18. The difference is due to the elimination of 1.5 term-limited positions, the 0.5 FTE Special Projects Manager position. A summary of budgeted full-time equivalent (FTE) positions follows:

Positions

	FTE in FY 2024	FTE in FY 2025
Administrative Office Assistant	1	1
Assistant to the General Manager	1	0
Accounting Specialist	0	1
Accounting Technician	1	0
Engineering Technician	1	1
Electrician/Instrumentation Technician	1	1
Executive Assistant / Board Clerk	0	1
Finance & Customer Service Manager	1	1
General Manager	1	1
Lead Water Facilities Operator	2	2
Operations Manager	1	1
Operations Supervisor	1	1
Special Projects Assistant (Term Limited)	1	0
Special Projects Manager	0.5	0
Utility Service Representative, Field	1	1
Utility Service Specialist	1	1
Utility Service Technician	1	1
Water Facilities Operator III	2	2
Water Facilities Operator II	2	2
Total Positions	19.5	18.0

Services, Supplies and Production Costs

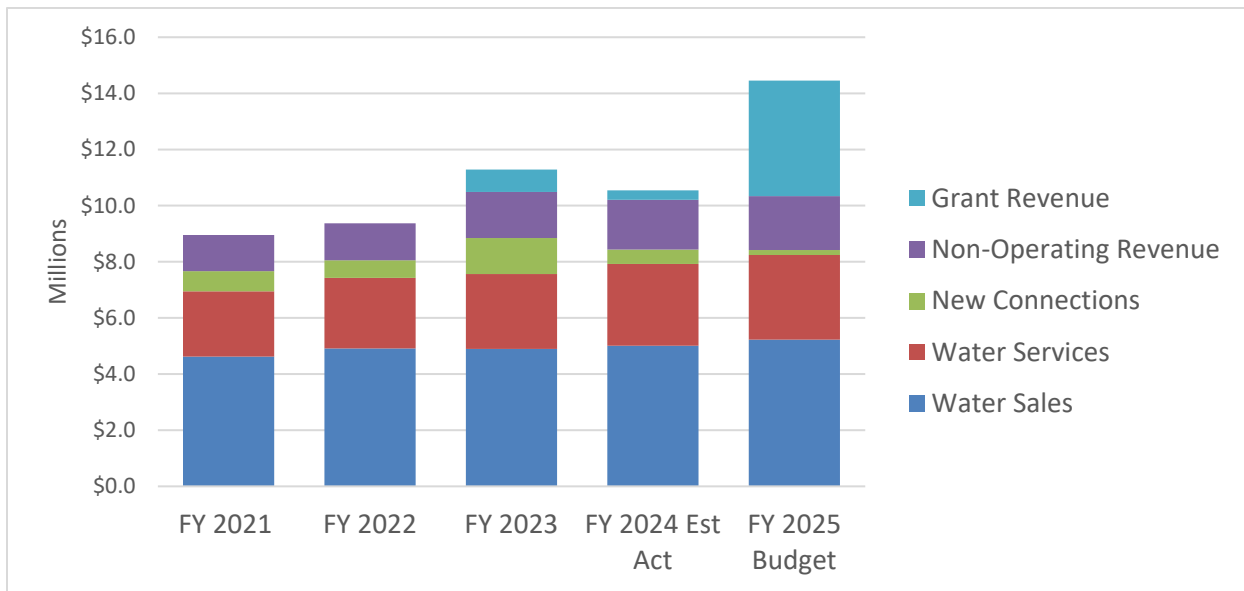
	FY 2024 Approved Budget	FY 2025 Proposed Budget	Change	%
Services	1,027,511	1,025,871	-1,640	0%
Supplies	68,520	103,500	34,980	51%
General Production Costs	146,600	154,215	7,615	5%
Source of Supply	419,629	339,571	-80,058	-19%
Pumping	544,000	704,546	160,546	30%
Water Treatment	611,800	621,100	9,300	2%
T&D	252,800	471,300	218,500	86%
Customer Accounts	308,446	306,946	-1,500	0%
Other	6,000	1,100	-4,900	-82%
Total	3,385,306	3,728,149	342,843	10%

FY 2025 Services, Supplies and Production costs are budgeted at \$3,728,149, an increase of 10% from FY 2024. Services costs remained flat at \$1,028,871. The FY 2025 Budget includes various increases in the Operations Division for increased payment pumping costs due to PG&E rate changes as well as increased Transmission & Distribution (T&D) costs for specific one-time main maintenance activities planned in FY 2025.

FIVE-YEAR TREND/COMPARISON:

Revenue:

The following chart provides a six-year trend of District revenues, excluding Notes Receivable:



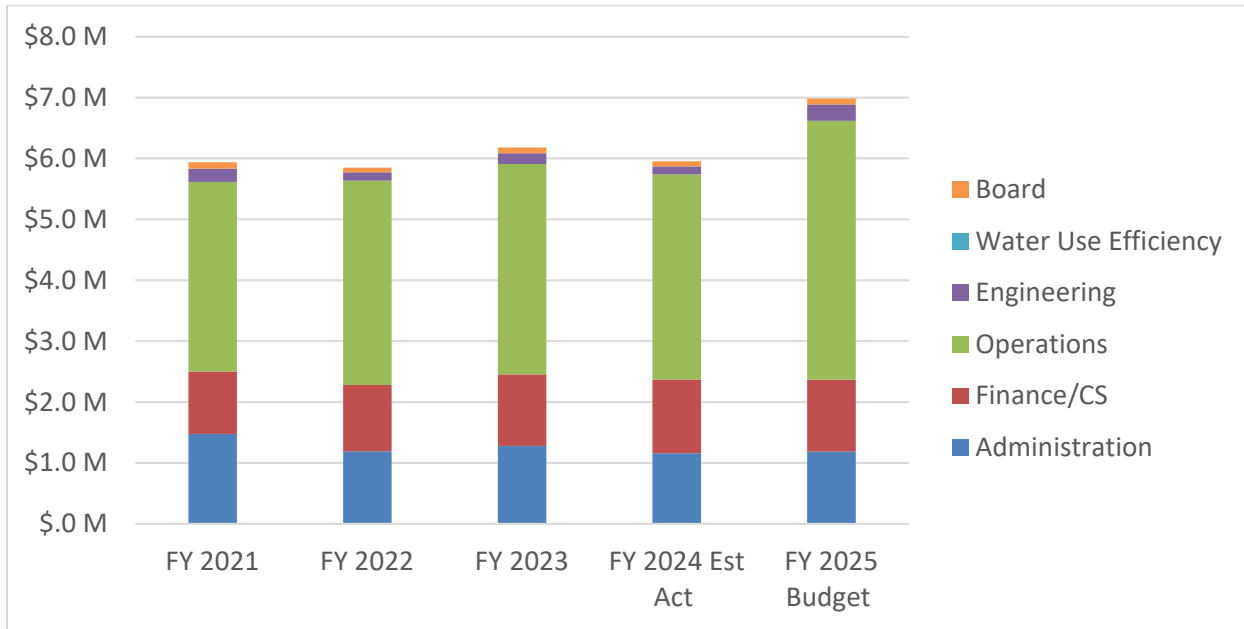
Water sales and water services revenue have increased since the adoption of the 2021 Rate Schedule in proportion to the rate increases over the period. FY 2025 Budget reflects a 5 percent rate increase effective on 1/1/2024, which is the fourth year of a five-year rate plan.

Water sales and water services FY 2024 Estimated Actual revenue reflects the Board decision to approve a 3% rate increase on 1/1/2024, in contrast to the 5% that was approved as part of the rate schedule and assumed in the FY 2024 Budget. In addition, consumption estimates have been revised based on actual experience through the first 9 months of the fiscal year. FY 2024 Estimated Actual water services revenue will likely not reach the budget level because consumption has not picked up as anticipated coming out of the drought. In addition, there has been a decrease in new connections revenue based on fewer development projects connecting to the system in comparison with prior years.

Water Sales consumption and revenue in FY 2025 is expected to remain consistent with FY 2024 consumption levels. This is a change to our projection methodology. In recent years we have budgeted consumption to mirror the five-year historical average. However, after reviewing consumption patterns, staff determined that the five-year historical average would indicate a 7 percent increase, which is unlikely. The approved five percent rate increase is anticipated midway through the fiscal year. Total revenue is anticipated to increase dramatically due to grant revenue. Excluding grant revenue, total budgeted revenue is anticipated to be 7.1 percent higher than the FY 2024 Budget and 1.3 percent higher than the FY 2024 estimated actual.

Expenses:

The following chart provides a five-year trend of District expenses by Division.



The figures above exclude Debt Service and Grant Expense.

DEBT SERVICE

The FY 2025 Debt Service budget totals \$1,115,570, fully funded in the Potable Water (01) Fund pursuant to the 2021 Rate Schedule. The Debt Service is comprised of two debt issuances: the 2016 JP Morgan Loan and a 2021 First Foundation Loan.

	Amount
2016 JP Morgan Loan	
Interest	\$32,036
Principal	\$697,811
Total	\$729,847
2021 First Foundation Loan	
Interest	\$133,723
Principal	\$252,000
Total	\$385,723
TOTAL DEBT SERVICE	
Interest	\$165,759
Principal	\$949,811
Total	\$1,115,570

DEBT SERVICE COVERAGE RATIO (DSCR)

The 2016 Refunding Loan requires that the District prescribe, revise and collect such charges for providing water, which, after allowances for contingencies and errors, produce sufficient income in each fiscal year to provide net revenues equal to at least 1.20 times the sum of 1) 2016 Loan installment payments becoming due and payable in such fiscal year and 2) all debt service and any related payments required with respect to any additional parity debt for such fiscal year. Parity debt consists of any additional debt obligations incurred by the District and secured by a debt on District revenues equally and ratably with the 2016 Loan payments. This includes the 2021 First Foundation Loan.

The FY 2025 Budget presents a debt coverage ratio of 3.01, which is well above the minimum requirement of 1.20. New Connections revenue including Meter Fees, Capacity Fees, Will Serve Fees, and Development Project Review Fees are budgeted for a total of \$0.2 million and included in the calculation. In the worst case, if all New Connections revenues were delayed and thus not included in this calculation, the DSCR would be adjusted to 2.85.

PROJECTS

The FY 2025 Projects budget totals \$4,176,663, all of which will be funded in the Potable Water Fund. Additionally, projects in progress in FY 2024 are projected to have a total unspent balance of \$8,345,691 by FY 2024 year-end, and this amount will be carried forward into FY 2025 so that those projects may be completed. Combining the FY 2025 Project budget with the carryover budget, the FY 2025 Projects will total \$12,522,354. Grant reimbursements are anticipated to total \$4,113,830 in the period. Therefore, the net project costs in FY 2025 will be \$8,408,524. Highlighted projects are listed below:

Summary of the FY 2025 Projects Budget:

The most significant FY 2025 projects are described further below:

- \$2,844,778 Santa Cruz Water Department – Scotts Valley Water District System Inertie Regional Drought Resiliency Project. Design and construction of: 1) 12" bi-directional pipeline and pump station. 2) New groundwater well and treatment plant upgrades.
- \$2,400,000 Construct a new production well that is needed to offset lost production capacity from Well 9 & Well 11A. The replacement well will in part be sited to provide for a more balanced withdrawal rate from the Lompico Aquifer.
- \$2,299,175 Well 3B Replacement
Replace aging well 3B with new production well at the Sucinto Drive well site.
- \$1,990,000 SV Transit Center LID Retrofit Phase 2
Complete Phase 2 of the enhanced Low Impact Development (LID) for recharge of treated stormwater at the Transit Center to recharge groundwater for beneficial use. Phase 2 LID retrofit would increase ground water recharge volume by an estimated 7 acre-feet per year.
- \$652,173 Potable Main Replacement Program
Replace and upgrade potable water mains based on leak history, service life, and size.

BUDGETARY CONTROL

Through approval of the budget, the board appropriates the resources necessary to maintain District service levels and achieve specified objectives. The District prepares a detailed line item operating budget, which represents an estimate based on operations at the time the budget is prepared. Throughout the fiscal year management applies best business practices to improve operational efficiencies. As a result, actual expenses may differ from the budget.

The level of budgetary control is set at the division level. Each Division Manager is responsible for his/her division budget. The General Manager is responsible for the District budget with authority to move appropriations between divisions. Budgetary control for projects is set at the total Projects budget amount approved for the year, including carryover project funding. Spending on

a project not listed in the budget would require the board’s review and approval through an agenda report.

FUND BALANCE

Fund Balance serves as a measure of the financial resources available in a governmental fund. Fund Balance is calculated as working capital, current assets minus current liabilities, to measure the approximate cash balance for the period. Funds in Fund Balance are readily available for new expenses or commitments.

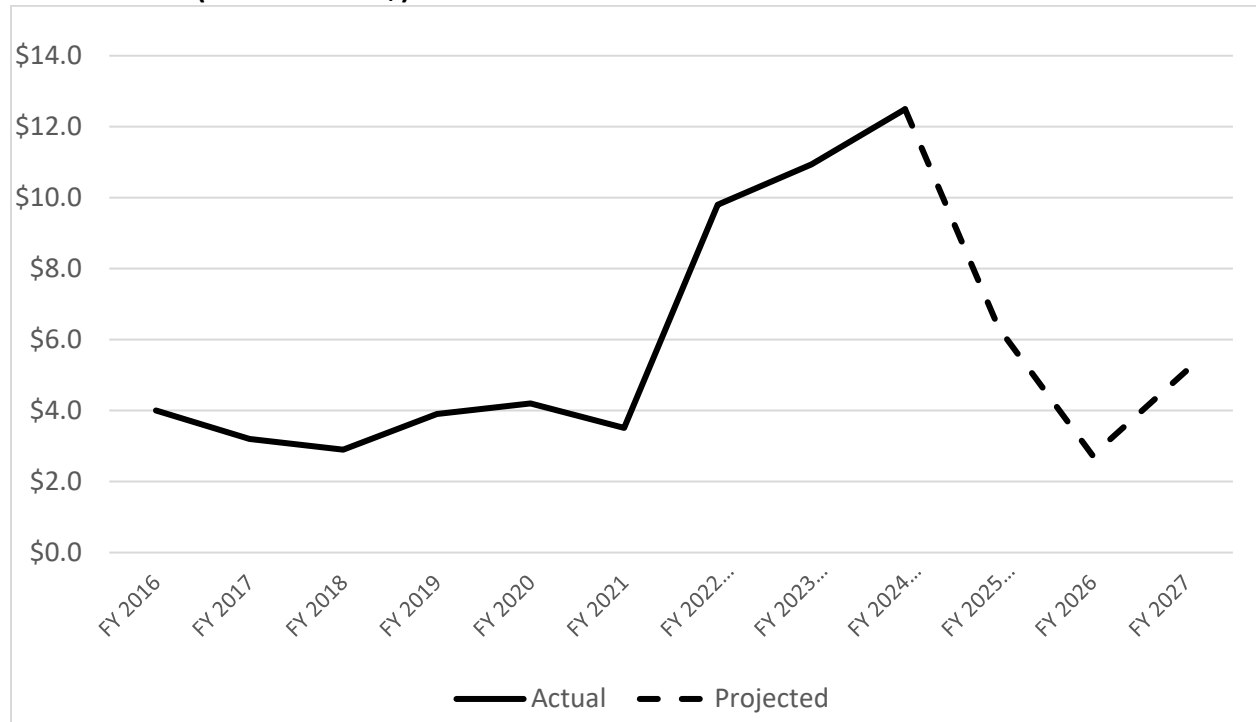
FY 2024 Estimated Actual	Potable Fund	Recycled Fund	District Total
Audited Cash Balance 6/30/2023	10,743,088	192,350	10,935,438
Revenue	9,610,688	598,545	10,209,234
Grant reimbursements	336,170	-	336,170
Operating Expense	(5,130,405)	(639,595)	(5,770,000)
Debt Service	(1,115,923)	-	(1,115,923)
Unfunded Accrued Pension Liability	(1,000,000)	-	(1,000,000)
Project Costs	(2,098,977)	-	(2,098,977)
Increase / (Decrease) of Fund Balance	1,601,553	(41,050)	1,560,503
Projected Fund Balance 6/30/2024	12,344,641	151,300	12,495,941

The total Fund Balance is projected to increase \$1.6 million by the end of FY 2024, from \$10.9 million to \$12.5 million. This increase is primarily due to timing of capital projects. Several large projects budgeted in FY 2024 have been delayed and funding is carried over to FY 2025. The Estimated Actual for projects in FY 2024 is \$2.1 million.

FY 2025 Budget	Potable Fund	Recycled Fund	District Total
Projected Fund Balance 6/30/2024	12,344,641	151,300	12,495,941
Revenue	9,730,476	610,400	10,340,876
Grant reimbursements	4,113,830	-	4,113,830
Operating Expense	(6,262,275)	(722,186)	(6,984,460)
Debt Service	(1,115,570)	-	(1,115,570)
Project Costs	(4,176,663)	-	(4,176,663)
Increase / (Decrease) of Fund Balance	2,289,799	(111,786)	2,178,013
FY 2024 Projects Carryover	(8,345,691)	-	(8,345,691)
Projected Fund Balance 6/30/2025	6,288,749	39,515	6,328,263

The FY 2025 Budget anticipates a \$2 million contribution to Fund Balance before accounting for project carryover. The FY 2025 budget anticipates that \$4.2 million will be needed for new project costs and \$8.3 million in project carryover. Fund Balance is anticipated to decrease from \$12.5 million on 6/30/2024 to \$6.3 million on 6/30/2025.

Fund Balance (in millions of \$)



After five years of stable fund balance from FY 2016 through FY 2021, the Fund Balance increased significantly in FY 2022 due when the District borrowed \$6.1M to finance various capital projects. Borrowed funds were used to pay for the Orchard Run Water Treatment Plant upgrade project, resulting in a draw on fund balance. As of the end of FY 2023 all but \$1M of the borrowed funds have been deployed towards capital projects, however fund balance remains elevated due to the timing of other projects. The FY 2025 Budget anticipates utilizing fund balance for projects. As described above, the FY 2025 Budget anticipates \$8.3M in project carryover.

Numerous assumptions are used in the estimating of future year fund balances. The most significant assumptions relate to Capital Improvement Program spending levels and timing and new connections revenue. The District takes a conservative approach to projecting the timing of when revenue from new connections will be received.

ALLOCATION OF EXPENSES BETWEEN POTABLE FUND AND RECYCLED FUND

Recycled water revenues, portions of debt service for the 2016 Refunding Loan, water meters for recycled accounts, repairs and maintenance of the recycled water plant and 10% of the general and administrative expenses are budgeted in the Recycled Water Fund. In the adopted 2021 Rate Schedule, effective with the FY 2023 Budget funding for the 2016 Refunding Loan was shifted to the Potable Water fund. It should be noted that all District fund balance reserves are allocated to the Potable Fund and none is currently allocated to the Recycled Fund.

TARGET RESERVE

The target reserves are established by the formula stated in District Policy P200-17-2. For FY 2025, the calculated target reserve amount is approximately \$5.74 million, as summarized below. The projected Reserve Balance, based upon fund balance at June 30, 2025, is \$6.3 million, or \$1.5 million greater than the Target Reserve.

District Reserve Components:

		FY 2025
Operating Reserve		
FY 2025 Operating Expense Budget	6,984,460	
Reserve Level: 90 days (25%)	25%	1,746,115
Rate Stabilization Reserve		
FY 2025 Water Sales Revenue Budget	5,225,900	
20% of volumetric water sales revenue	20%	1,045,180
Emergency Reserve		
Net Asset Value @ 6/30/2023	25,175,177	
2.5% of Net Asset Valuation	2.50%	629,379
Capital Reserve		
FY 2023 Depreciation	1,208,395	
1 year of Depreciation	100%	1,208,395
Debt Service Reserve		
FY 2025 Debt Service	1,115,923	
100% of Debt Service	100%	1,115,923
Target Reserve:		<u>5,744,992</u>

In summary, the FY 2025 Budget reflects cautious optimism on the revenue side, an Operating Expense budget that invests in personnel and maintains high service levels, and a detailed Projects budget. Looking ahead, the District plans to implement the FY 2025 work plan that includes projects that are important to the long-term sustainability of the organization. The FY 2025 Budget ensures that high service levels are maintained, essential projects are completed, with the District remaining on the path toward sustaining the target reserve level.

Respectfully submitted,

David McNair
General Manager

Scotts Valley Water District
FY 2025 Proposed Budget: Revenue

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Fund (01)	POTABLE WATER			
R10	Operating Revenue - Water Sales			
01-000-41101	Residential Consumption - Single-Family	2,845,300	2,653,171	2,770,200
01-000-41102	Residential Consumption - Multi-Family	240,200	228,296	238,600
01-000-41103	CII Consumption	1,106,700	1,078,322	1,126,900
01-000-41105	Irrigation Consumption	398,600	494,271	516,200
01-000-41200	Other Bulk Water	21,900	82,484	82,500
	R10 Operating Revenue-Water Sales Total:	4,612,700	4,536,544	4,734,400
R20	Operating Revenue - Water Services			
01-000-41300	Other Late Penalty	18,100	32,468	18,100
01-000-42100	Standby Basic Meter Charge	2,639,400	2,703,055	2,812,800
01-000-42121	Standby FP Basic Meter Charge	75,000	71,435	75,000
01-000-43300	Other Operating Revenue	6,900	6,863	6,900
	R20 Operating Revenue - Water Services Total:	2,739,400	2,813,821	2,912,800
R25	Operating Revenue - New Connections			
01-000-42101	Other Meter Fee	1,700	23,800	7,600
01-000-42102	Other Capacity Buy-in Fee	160,700	454,578	144,700
01-000-42120	Other FP Meter Fee	10,600	17,164	19,600
01-000-43100	Other Will Serve	1,000	875	1,000
01-000-43200	Other Dev Proj Review	6,000	3,620	6,000
	R25 Operating Revenue - New Connections Total:	180,000	500,037	178,900
R30	Non-Operating Revenue			
01-000-46000	Property Taxes	1,361,456	1,556,337	1,637,267
01-000-47110	Interest & Dividend	718	5,282	5,810
01-000-47120	Interest - LAIF	91,700	236,332	241,100
01-000-47520	Misc. Non-Operating Revenue	20,200	20,219	20,200
01-000-47530	Unrealized Gain/Loss on Investment	-	(57,883)	-
	R30 Non-Operating Revenue Total:	1,474,074	1,760,286	1,904,376
R40	Non-Operating - Grant Revenue			
01-000-45230	State Grant - DWR 2021	3,693,244	336,170	3,363,830
01-000-45231	State Grant - DWR 2022	-	-	750,000
	R30 Non-Operating - Grant Revenue Total:	3,693,244	336,170	4,113,830
Fund (01) Potable Water Revenue Total:		12,699,418	9,946,858	13,844,306

Scotts Valley Water District
FY 2025 Proposed Budget: Revenue

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Fund (02)	RECYCLED WATER			
R10	Operating Revenue - Water Sales			
02-000-41105	Irrigation Consumption	534,900	471,842	491,500
02-000-41200	Other Bulk Water	-	2,427	-
	R10 Operating Revenue - Water Sales Total:	534,900	474,268	491,500
R20	Operating Revenue - Water Services			
02-000-42100	Standby Basic Meter Charge	95,800	97,451	102,300
	R20 Operating Revenue - Water Services Total:	95,800	97,451	102,300
R25	Operating Revenue - New Connections			
02-000-42101	Other Meter Fee	-	266	-
02-000-42102	Other Capacity Fee	-	10,055	-
	R25 Operating Revenue - New Connections Total:	-	10,321	-
R30	Non-Operating Revenue			
02-000-47110	Interest and Dividend	6,600	6,505	6,600
02-000-47560	Notes Receivable Payments	10,000	10,000	10,000
	R30 Non-Operating Revenue Total:	16,600	16,505	16,600
Fund (02) Recycled Water Revenue Total:		647,300	598,545	610,400
Fund (01) and Fund (02) Revenue Total:		13,346,718	10,545,403	14,454,706
Total Revenues excluding Notes Receivable		13,336,718	10,535,403	14,444,706

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Fund (01)	POTABLE WATER			
Dept (100)	Administration			
E01	Salaries & Benefits			
01-100-51110	Regular Pay	374,774	336,089	371,154
01-100-51111	Temporary Pay	175,806	110,461	-
01-100-51132	Special Vacation Pay	5,691	-	-
01-100-51150	Vehicle & Phone Allowance	4,800	4,419	3,840
01-100-51161	Medicare	8,136	6,087	5,437
01-100-51162	Social Security	-	121	-
01-100-51202	Retirement - Tier 2	49,640	39,432	25,843
01-100-51203	Retirement - Tier 3	10,085	4,349	12,090
01-100-51204	Unfunded Pension Liability	135,998	-	75,866
01-100-51206	Retirement - Survivor Benefit	109	89	73
01-100-51210	Medical Insurance	48,499	33,047	44,267
01-100-51212	Dental Insurance	2,510	2,414	2,124
01-100-51213	Vision Insurance	681	594	681
01-100-51214	Life & AD&D Insurance	1,668	1,814	1,169
01-100-51215	457 & HSA Contributions	12,800	7,946	6,800
01-100-51216	Employee Assistance Program	123	111	93
01-100-51220	Other Post-Employment Benefits	-	3,126	-
01-100-51240	Workers' Compensation	3,300	3,577	3,300
01-100-51250	Tuition Reimbursement	5,250	-	5,250
01-100-51700	Allocation to RW Fd-S&B	(83,987)	(55,367)	(55,799)
	E01 Salaries & Benefits Totals:	755,883	498,307	502,188
E03	Services			
01-100-52110	Contractual Services	22,900	22,926	23,600
01-100-52120	Landscape Maint	6,180	8,580	8,580
01-100-52210	Professional Services	154,600	72,100	74,300
01-100-52230	IT Services	72,100	72,500	62,500
01-100-52231	Website Maint	2,060	1,760	2,120
01-100-52250	Legal Counsel	42,000	42,000	42,000
01-100-52280	Election Services	14,110	-	14,530
01-100-52310	Sewer Service	570	550	590
01-100-52320	Solid Waste Service	720	780	740
01-100-52330	Electricity & Gas	15,450	18,930	-
01-100-52340	Telephone & Internet	10,905	9,970	10,905
01-100-52410	Software Licensing & Maint	3,610	4,770	4,910
01-100-52420	Equipment Rental & Maint	4,740	4,940	4,880
01-100-52510	Travel & Meetings	12,360	7,890	12,730
01-100-52520	Training	5,150	3,960	5,300

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
01-100-52530	Dues & Memberships	27,200	28,000	28,000
01-100-52540	Employee Recognition	8,240	2,510	8,490
01-100-52570	Printing Services	-	-	2,100
01-100-52620	Legal Advertising	210	1,600	500
01-100-52630	Advertising & Promotion	15,500	12,800	16,000
01-100-52660	Recruitment	2,060	120	1,000
01-100-52700	Safety Services	1,030	-	1,060
01-100-52725	HR Processing Fees	2,270	2,170	2,340
01-100-52800	Regulatory Oversight & Comp	100	-	100
01-100-52810	General Building Maint	2,080	16,770	16,000
01-100-52980	Allocation to RW Fd-Services	(42,614)	(33,563)	(34,327)
	E03 Services Totals:	383,530	302,064	308,947
E05	Supplies			
01-100-53100	Office Supplies	4,120	3,440	4,240
01-100-53110	Building Maint Supplies	1,030	-	1,060
01-100-53400	Books & Subscriptions	410	610	420
01-100-53500	Safety Supplies	2,580	280	2,660
01-100-53700	Special Division Supplies	4,120	5,220	4,240
01-100-53910	Office Equipment	2,060	7,500	7,500
01-100-53920	Furniture & Furnishings	3,000	3,000	7,500
01-100-53980	Allocation to RW Fd-Supplies	(1,732)	(2,005)	(2,762)
	E05 Supplies Totals:	15,588	18,045	24,858
E10	Source of Supply			
01-100-52211	Professional Services - SMGWA	239,629	239,629	199,571
01-100-52212	Professional Services - SS	50,000	-	50,000
01-100-52290	In-kind Service for SMGWA	10,000	10,000	10,000
	E10 Source of Supply Totals:	299,629	249,629	259,571
E70	Other			
01-100-52950	Contingency for Litigation	5,000	-	-
	E70 Other Totals:	5,000	-	-
	Dept 100 Sub Totals:	1,459,630	1,068,045	1,095,565

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (200)	Finance/Customer Service			
E01	Salaries & Benefits			
01-200-51110	Regular Pay	434,266	380,273	455,713
01-200-51111	Temporary Pay	5,000	-	5,000
01-200-51114	Overtime Pay	1,000	-	1,000
01-200-51116	Bonus Pay	3,060	-	3,167
01-200-51132	Special Vacation Pay	5,096	-	5,299
01-200-51150	Vehicle & Phone Allowance	1,920	1,648	1,920
01-200-51161	Medicare	6,399	5,528	6,713
01-200-51202	Retirement - Tier 2	19,437	16,168	20,478
01-200-51203	Retirement - Tier 3	20,744	18,480	22,299
01-200-51206	Retirement - Survivor Benefit	97	97	97
01-200-51210	Medical Insurance	71,247	73,730	79,014
01-200-51212	Dental Insurance	3,808	3,734	3,808
01-200-51213	Vision Insurance	909	891	909
01-200-51214	Life & AD&D Insurance	1,080	1,074	1,498
01-200-51215	457 & HSA Contributions	8,800	8,800	8,800
01-200-51216	Employee Assistance Program	123	117	123
01-200-51220	Other Post-Employment Benefits	31,618	30,776	26,891
01-200-51240	Workers' Compensation	3,500	3,235	3,500
01-200-51250	Tuition Reimbursement	2,900	-	2,900
01-200-51700	Allocation to RW Fd-S&B	(62,100)	(54,455)	(64,913)
	E01 Salaries & Benefits Totals:	558,902	490,096	584,216
E03	Services			
01-200-52210	Professional Services	25,100	23,425	45,600
01-200-52240	Audit Services	15,000	15,000	25,000
01-200-52260	Financial/Regulatory Reporting	2,100	2,005	2,250
01-200-52300	Auto & Liability Insurance	58,200	65,011	67,300
01-200-52400	Property Insurance	28,600	36,871	38,200
01-200-52410	Software Licensing & Maint	10,200	10,471	10,900
01-200-52510	Travel & Meetings	7,000	8,500	8,000
01-200-52520	Training	1,500	400	1,500
01-200-52550	Printing & Mailing Services	100	50	100
01-200-52630	Advertising & Promotion	2,000	-	2,000
01-200-52720	Payroll Processing Fees	8,200	9,321	8,500
01-200-52740	Bank Service Fees	6,100	1,600	2,100
01-200-52760	Health Benefits Admin Fees	500	476	500
01-200-52980	Allocation to RW Fd-Services	(17,020)	(17,863)	(21,755)
01-200-54015	Property Tax Admin Fees	5,600	5,500	5,600
	E03 Services Totals:	153,180	160,767	195,795

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
E05	Supplies			
01-200-53200	Postage	3,000	3,000	3,000
01-200-53290	Promotional Give-Aways	1,000	1,000	1,000
01-200-53980	Allocation to RW Fd-Supplies	(400)	(400)	(400)
	E05 Supplies Totals:	3,600	3,600	3,600
E35	Customer Accounts			
01-200-52415	Software Licensing & Portal	65,456	54,740	56,756
01-200-52555	Printing & Mailing - CA	22,000	21,450	22,000
01-200-52560	Collection Agency Fees	1,200	300	1,200
01-200-52650	AMI Data Subscription	50,000	50,762	51,300
01-200-52710	Payment Processing Fees	95,000	99,863	100,900
01-200-53250	Rebates - Pressure Regulators	1,000	800	1,000
01-200-53260	Rebates- Turf/Drip Replacement	60,000	60,000	60,000
01-200-53270	Rebates- Outdoor Efficiency	3,000	1,000	3,000
01-200-53280	Rebates- Indoor Efficiencies	2,000	1,500	2,000
01-200-53700	Special Division Supplies	3,000	2,000	3,000
01-200-54980	Allocation to RW Fd-Cust Accts	(18,866)	(17,985)	(18,586)
01-200-59400	Bad Debt	5,000	3,500	5,000
	E35 Customer Accounts Totals:	288,790	277,930	287,570
E70	Other			
01-200-54010	Property Taxes	1,000	935	1,000
01-200-54025	Late Penalties	-	607	-
	E70 Other Totals:	1,000	1,542	1,000
E80	Debt Service			
01-200-54740	Interest Expense - 2016 JPMorgan	44,829	44,830	32,036
01-200-54750	Interest Expense - 2021 First Foundation	139,774	139,774	133,723
	E80 Debt Service Totals:	184,603	184,603	165,759
	Dept 200 Sub Totals:	1,190,075	1,118,538	1,237,940

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (300)	Operations			
E01	Salaries & Benefits			
01-300-51110	Regular Pay	1,167,251	1,031,416	1,220,676
01-300-51114	Overtime Pay	82,300	91,580	86,400
01-300-51116	Bonus Pay	19,979	-	28,552
01-300-51132	Special Vacation Pay	-	-	23,567
01-300-51150	Vehicle & Phone Allowance	6,240	6,116	6,240
01-300-51161	Medicare	17,388	16,170	18,633
01-300-51201	Retirement - Tier 1	37,360	27,107	38,847
01-300-51202	Retirement - Tier 2	63,288	52,518	66,654
01-300-51203	Retirement - Tier 3	30,925	28,283	33,167
01-300-51206	Retirement - Survivor Benefit	242	237	242
01-300-51210	Medical Insurance	173,128	178,626	167,548
01-300-51211	Medical Cash-in-lieu	3,000	3,000	6,000
01-300-51212	Dental Insurance	10,985	10,770	10,484
01-300-51213	Vision Insurance	2,272	2,227	2,272
01-300-51214	Life & AD&D Insurance	2,017	2,135	2,212
01-300-51215	457 & HSA Contributions	20,800	25,582	20,900
01-300-51216	Employee Assistance Program	308	401	308
01-300-51220	Other Post-Employment Benefits	56,450	59,772	56,904
01-300-51240	Workers' Compensation	46,000	44,534	46,000
01-300-51700	Allocation to RW Fd-S&B	(173,993)	(158,047)	(183,561)
	E01 Salaries & Benefits Totals:	1,565,941	1,422,427	1,652,046
E03	Services			
01-300-52120	Landscape Maint	21,100	8,410	21,100
01-300-52210	Professional Services	35,300	1,150	35,300
01-300-52310	Sewer Service	670	-	670
01-300-52320	Solid Waste Service	4,920	10,160	7,050
01-300-52340	Telephone & Internet	14,791	15,540	14,791
01-300-52420	Equipment Rental & Maint	17,500	12,010	17,500
01-300-52500	Uniform Laundering Services	7,260	5,630	7,260
01-300-52510	Travel & Meetings	7,200	3,500	7,200
01-300-52520	Training	4,700	6,430	24,700
01-300-52550	Printing & Mailing Services	800	490	800
01-300-52700	Safety Services	3,725	760	3,725
01-300-52810	General Building Maint	6,300	7,280	6,300
01-300-52830	Landfill Fees	5,400	5,820	5,400
01-300-52910	Vehicle Maint	22,700	37,000	22,700
01-300-52930	Facility Site Maint	93,000	76,370	110,000
01-300-52980	Allocation to RW Fd-Services	(28,537)	(22,855)	(32,450)
01-300-55130	GIS Maint	40,000	38,000	40,000
	E03 Services Totals:	256,830	205,695	292,047

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
E05	Supplies			
01-300-53100	Office Supplies	2,300	2,000	2,300
01-300-53110	Building Maint Supplies	-	820	-
01-300-53400	Books & Subscriptions	500	350	500
01-300-53500	Safety Clothing & Equipment	13,700	17,550	13,700
01-300-53600	Vehicle Fuel	20,500	46,910	36,080
01-300-53910	Office Equipment	2,200	3,700	6,700
01-300-53920	Furniture & Furnishings	800	-	800
01-300-53980	Allocation to RW Fd-Supplies	(4,000)	(7,133)	(6,008)
	E05 Supplies Totals:	36,000	64,197	54,072
E07	General Production Costs			
01-300-52800	Regulatory Oversight & Comp	43,000	61,310	44,115
01-300-53300	Small Tools & Equipment	16,000	10,640	19,500
01-300-53700	Special Division Supplies	7,600	2,860	7,600
01-300-55980	Allocation to RW Fd-Gen Prod	(13,860)	(11,602)	(14,622)
01-300-56500	SCADA Maint	72,000	41,210	75,000
	E07 General Production Totals:	124,740	104,418	131,594
E10	Source of Supply			
01-300-55220	Intertie Water for Resale	-	5,500	-
01-300-55230	Well Maint	120,000	85,000	80,000
	E10 Source of Supply Totals:	120,000	90,500	80,000
E15	Pumping			
01-300-56310	Pumps & Boosters	52,000	1,100	52,000
01-300-56320	Pump Facilities Maintenance	-	24,460	52,000
01-300-56330	Pumps - Electricity & Gas	489,300	450,640	596,946
	E15 Pumping Totals:	541,300	476,200	700,946
E20	Water Treatment			
01-300-52315	Wastewater Disposal	139,100	113,260	139,100
01-300-55110	Chemical Supplies	87,000	87,290	90,000
01-300-55120	Laboratory Services	40,000	40,720	40,000
01-300-55210	Treatment Plant Maint	146,000	143,130	146,000
	E20 Water Treatment Totals:	412,100	384,400	415,100
E25	Transmission & Distribution			
01-300-52410	Software Licensing & Maint	6,500	5,030	6,500
01-300-55240	Tank & Reservoir Maint	25,000	16,280	80,000
01-300-56100	Main Maint & Repair	135,000	80,000	200,000
01-300-56200	Service Lateral Maint & Repair	25,000	24,110	25,000
01-300-56400	Fire Hydrant Maint	22,000	9,640	102,000
01-300-56600	Meter Maint	25,800	49,870	25,800
	E25 Transmission & Distribution Totals:	239,300	184,930	439,300
	Dept 300 Sub Totals:	3,296,211	2,932,767	3,765,104

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (400)	Engineering			
E01	Salaries & Benefits			
01-400-51110	Regular Pay	102,003	92,280	105,581
01-400-51114	Overtime Pay	2,500	-	2,500
01-400-51116	Bonus Pay	3,060	-	3,167
01-400-51150	Vehicle & Phone Allowance	480	463	480
01-400-51161	Medicare	1,566	1,374	1,618
01-400-51202	Retirement - Tier 2	12,077	9,975	12,543
01-400-51206	Retirement - Survivor Benefit	24	24	24
01-400-51211	Medical Cash-in-lieu	3,000	3,000	3,000
01-400-51212	Dental Insurance	1,299	1,273	1,299
01-400-51213	Vision Insurance	227	223	227
01-400-51214	Life & AD&D Insurance	482	128	128
01-400-51215	457 & HSA Contributions	2,200	2,124	2,200
01-400-51216	Employee Assistance Program	31	29	31
01-400-51240	Workers' Compensation	1,030	994	1,030
01-400-51700	Allocation to RW Fd-S&B	(12,998)	(11,189)	(13,383)
	E01 Salaries & Benefits Totals:	116,982	100,699	120,445
E03	Services			
01-400-52210	Outside Prof Services	15,000	1,520	19,750
01-400-52220	Engineering Services	100,000	10,190	100,000
01-400-52410	Software Licensing & Maint	-	330	-
01-400-52510	Travel & Meetings	1,400	-	1,400
01-400-52520	Training	1,000	240	1,000
01-400-52980	Allocation to RW Fd-Services	(11,740)	(1,228)	(12,215)
	E03 Services Totals:	105,660	11,052	109,935
E05	Supplies			
01-400-53700	Special Division Supplies	6,400	7,440	11,000
01-400-53980	Allocation to RW Fd-Supplies	(640)	(744)	(1,100)
	E05 Supplies Totals:	5,760	6,696	9,900
	Dept 400 Sub Totals:	228,402	118,447	240,280

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (900)	Board of Directors			
E01	Salaries & Benefits			
01-900-51120	Director Fees	25,200	20,000	23,400
01-900-51161	Medicare	365	290	339
01-900-51162	Social Security	1,562	1,240	1,451
01-900-51212	Dental Insurance	3,808	4,240	3,808
01-900-51213	Vision Insurance	909	1,010	909
01-900-51214	Life & AD&D Insurance	272	360	321
01-900-51220	Other Post-Employment Benefits	18,445	17,740	17,911
01-900-51240	Workers' Compensation	201	80	200
01-900-51260	Medical Premiums	31,712	34,150	31,422
01-900-51700	Allocation to RW Fd-S&B	(8,247)	(7,911)	(7,976)
	E01 Salaries & Benefits Totals:	74,226	71,199	71,785
E03	Services			
01-900-52410	Software Licensing & Maint	10,000	-	-
01-900-52510	Travel & Meetings	18,400	1,670	18,400
01-900-52520	Training	-	4,610	-
01-900-52980	Allocation to RW Fd-Services	(2,840)	(628)	(1,840)
	E03 Services Totals:	25,560	5,652	16,560
E05	Supplies			
01-900-53100	Office Supplies	200	100	200
01-900-53910	Office Equipment	600	300	600
01-900-53980	Allocation to RW Fd-Supplies	-	(40)	-
	E05 Supplies Totals:	800	360	800
	Dept 900 Sub Totals:	100,586	77,211	89,145
	Expense Totals:	6,274,904	5,315,008	6,428,033

Scotts Valley Water District
Recycled Water Fund (02)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Fund (02)	RECYCLED WATER			
Dept (100)	Administration			
E01	Salaries & Benefits			
02-100-51700	Allocation from Fund (01) to Fund (02)	72,250	55,367	55,799
	E01 Salaries & Benefits Totals:	72,250	55,367	55,799
E03	Services			
02-100-52980	Allocation from Fund (01) to Fund (02)	29,443	33,563	34,327
	E03 Services Totals:	29,443	33,563	34,327
E05	Supplies			
02-100-53980	Allocation from Fund (01) to Fund (02)	1,564	2,005	2,762
	E05 Supplies Totals:	1,564	2,005	2,762
	Dept 100 Sub Totals:	103,257	90,935	92,888
Dept (200)	Finance/Customer Service			
E01	Salaries & Benefits			
02-200-51700	Allocation from Fund (01) to Fund (02)	54,455	54,455	64,913
	E01 Salaries & Benefits Totals:	54,455	54,455	64,913
E03	Services			
02-200-52980	Allocation from Fund (01) to Fund (02)	13,899	17,863	21,755
	E03 Services Totals:	13,899	17,863	21,755
E05	Supplies			
02-200-53980	Allocation from Fund (01) to Fund (02)	400	400	400
	E05 Supplies Totals:	400	400	400
E35	Customer Accounts			
02-200-52555	Printing & Mailing - CA	-	200	-
02-200-52650	AMI Data Subscription	790	790	790
02-200-54980	Allocation from Fund (01) to Fund (02)	18,414	17,985	18,586
	E35 Customer Accounts Totals:	19,204	18,976	19,376
	Dept 200 Sub Totals:	87,958	91,694	106,444

Scotts Valley Water District
Recycled Water Fund (02)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (300)	Operations			
E01	Salaries & Benefits			
02-300-51700	Allocation from Fund (01) to Fund (02)	158,047	158,047	183,561
	E01 Salaries & Benefits Totals:	158,047	158,047	183,561
E03	Services			
02-300-52980	Allocation from Fund (01) to Fund (02)	14,656	22,855	32,450
	E03 Services Totals:	14,656	22,855	32,450
E05	Supplies			
02-300-53980	Allocation from Fund (01) to Fund (02)	4,195	7,133	6,008
	E05 Supplies Totals:	4,195	7,133	6,008
E07	General Production Costs			
02-300-53700	Special Division Supplies	-	31	8,000
02-300-55980	Allocation from Fund (01) to Fund (02)	15,042	11,602	14,622
	E07 General Production Totals:	15,042	11,633	22,622
E15	Pumping			
02-300-56330	Pumps - Electricity and Power	2,636	3,458	3,600
	E15 Pumping Totals:	2,636	3,458	3,600
E20	Water Treatment			
02-300-55210	Treatment Plant Maintenance	193,862	200,000	206,000
	E20 Water Treatment Totals:	193,862	200,000	206,000
E25	Transmission & Distribution			
02-300-55240	Tank and Reservoir Maintenance	1,000	1,000	1,000
02-300-56100	Main Maintenance and Repairs	30,000	30,000	30,000
02-300-56200	Service Lateral Maint & Repair	1,000	1,000	1,000
	E25 Transmission & Distribution Totals:	32,000	32,000	32,000
E30	Conservation			
02-300-56900	Recycled Water Fill Station	1,500	100	100
	E70 Other Totals:	1,500	100	100
	Dept 300 Sub Totals:	421,939	435,227	486,340

Scotts Valley Water District
Recycled Water Fund (02)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (400)	Engineering			
E01	Salaries & Benefits			
02-400-51700	Allocation from Fund (01) to Fund (02)	11,189	11,189	13,383
	E01 Salaries & Benefits Totals:	11,189	11,189	13,383
E03	Services			
02-400-52220	Professional Services			
02-400-52980	Allocation to RW Fd-Services	5,552	1,228	12,215
	E03 Services Totals:	5,552	1,228	12,215
E05	Supplies			
02-400-53980	Allocation to RW Fd-Supplies	118	744	1,100
	E05 Supplies Totals:	118	744	1,100
	Dept 400 Sub Totals:	16,859	13,161	26,698
Dept (900)	Board of Directors			
E01	Salaries & Benefits			
02-900-51700	Allocation from Fund (01) to Fund (02)	7,867	7,911	7,976
	E01 Salaries & Benefits Totals:	7,867	7,911	7,976
E03	Services			
02-900-52980	Allocation from Fund (01) to Fund (02)	447	628	1,840
	E03 Services Totals:	447	628	1,840
E05	Supplies			
02-900-53980	Allocation from Fund (01) to Fund (02)	40	40	-
	E05 Supplies Totals:	40	40	-
	Dept 900 Sub Totals:	8,354	8,579	9,816
	Expense Totals:	638,367	639,595	722,186

Scotts Valley Water District					
FY 2025 Proposed Budget: Project Costs					
Capital Improvement and Maintenance Projects					
Category	Project Name	Project Description	FY 2024 Carryover	FY 2025 Request	FY 2025 Budget
Mains	Main Replacement Program - Potable	Replace and upgrade potable water mains based on leak history, service life, and size	-	652,173	652,173
	SCWD-SVWD System Intertie	Design and construction of component one: 12" bi-directional pipeline and pump station.	2,250,000	594,778	2,844,778
	<i>Funded by Local Project Sponsor (City of Santa Cruz)</i>		(2,250,000)	-	(2,250,000)
Treatment Plants	El Pueblo Water Treatment Plant Improvements	Replace manual 1980's filter control system with programable automated control system linked with SCADA.	186,008	-	186,008
	Well 10 WTP Water Quality Improvements	Implement esthetic taste & odor improvements by adding additional filter bed and Chlorine analyzer equipment.	17,140	-	17,140
	VFD installation at Orchard WTP	Install variable frequency drive (VFD) devices to boosters 1, 2, and 3.	-	110,000	110,000
Tanks	Bethany Tank Rehabilitation	Construct additional tank on-site to allow for roof reconstruction and interior and exterior coating replacement of 400,000 gallon Bethany Tank. Project extends tank service life and provides additional permanent storage and redundancy.	119,258	50,000	169,258
	Sequoia Tank Roof Recoat	Sandblast, recoat roof of Sequoia tank per DDW Sanitary Survey report. Replace tank vents.	-	125,000	125,000
	Glenwood Tank Landslide Evaluation & Repair	Geotechnical evaluation and potential mitigation measures following landside below Glenwood Tank following the federally declared disaster in January 2023. FEMA/Cal OES funding will be available.	495,000	-	495,000
Pump Stations	Monte Fiore PS Rehab	Major upgrade to include new building, pumps, piping, propane generator, and controls.	-	202,412	202,412
Wells	Grace Wy Well	Construct a new production well that is needed to offset lost production capacity from Well 9 & Well 11A. The replacement well will in part be sited to provide for a	2,100,000	300,000	2,400,000
	<i>DWR Drought Grant Reimbursement</i>	<i>Component 1: Intertie 1</i>	(963,830)	(150,000)	(1,113,830)
	Well 3B Replacement	Replace aging well 3B with new production well at the Sucinto Drive well site.	2,272,175	27,000	2,299,175
Groundwater Supply	SV Transit Center LID Retrofit Phase 2	Construct new stormwater capture infrastructure and associate piping to convey to existing infiltration infrastructure	490,000	1,500,000	1,990,000
	<i>GW Recharge - Grant Reimbursement</i>	<i>IRWM Prop 1 Round 2 Grant (75-25)</i>	-	(750,000)	(750,000)
Recycled Water Supply	Purified Recycled Water Recharge	Supplemental supply project to increase groundwater reliability, especially in dry years (climate change related change). Could be shifted to SMGWA or replaced with conjunctive use.	100,000	-	100,000
Distribution System	System wide pressure reduction program	Utilize consultant to model water system and make recommendations to reduce overall pressure in the SVWD system. Implement recommendations where feasible in the distribution system.	22,960	250,000	272,960
	Distribution system improvements in Montevelle	Make system improvements in Montevelle, including locating and mapping 200+ service lines, evaluate mainline condition. Based upon mainline condition, replace sections of main and/or add additional valves. Eventual replacement of 200+ polyethelene service lines with copper- multi year project.	128,299	-	128,299
Meters	Automated Metering Infrastructure (AMI)	Install AMI transmitters on all meters over 3-4 year period.	-	12,750	12,750
	Meter Replacement Program	Replace all meters installed before 2012 at the rate of 800-1000 meters per year.	-	52,550	52,550

Scotts Valley Water District					
FY 2025 Proposed Budget: Project Costs					
Capital Improvement and Maintenance Projects					
Category	Project Name	Project Description	FY 2024 Carryover	FY 2025 Request	FY 2025 Budget
Technology	SCADA Improvements- Teledesign Radio and Kingfisher RTU Replacements	Phased approach to replace obsolete Teledesign radios and Kingfisher remote terminal units (RTU's) with General Electric Orbit radios and Allen-Bradley programming logic controllers (PLC's)	-	150,000	150,000
Fleet	Vehicle Replacement Program	Replace aging fleet: one vehicle per year on average, starting FY 2019.	75,000	-	75,000
	Specialized Operations Equipment	Replace heavy equipment and specialized vehicles on as-needed basis.	46,536	120,000	166,536
Buildings	Administrative Building Improvements	Repairs and modifications to the office facility to support business operations	-	20,000	20,000
	Corp Yard Improvements	Remove unused infrastructure, paving, heavy equipment shelter.	18,315	10,000	28,315
	Solar Installation	Installation of small scale solar systems at District facilities	25,000	-	25,000
	Total Projects		8,345,691	4,176,663	12,522,354
	Less Other Funding		(3,213,830)	(900,000)	(4,113,830)
	Net Projects		5,131,861	3,276,663	8,408,524

SCOTTS VALLEY WATER DISTRICT WORK PLAN FY 2025 DRAFT		
STRATEGIC GOALS MANAGEMENT OBJECTIVES	FY 2025 TASKS	P/O
1. Water Resource Management: SVWD meets the water supply needs of its customers by developing new, sustainable sources and maximizing the use of existing sources.		
1.1 Pursue the potential of wastewater for beneficial uses	Work with City PW's staff as they develop treatment plant upgrades. Ensure new processes benefit the ongoing production of recycle water.	O
	Explore opportunities to expand the recycle water system to meet irrigation needs for City required RHNA development.	O/P
	Work with City PW's staff to start engineering analysis on tertiary plant for much needed upgrades	O
1.2 Identify and implement conjunctive use projects in the region	Continue recently started conjunctive use discussions with SLVWD. Be an advocate for SLVWD during their EIR process to expand points of use for their surface water sources.	O
	Complete Intertie I operations agreement and SOP. Complete Intertie rate analysis. Model conjunctive use outcomes to formulate basin benefits.	P
1.3 Optimize the efficient use of water	Meet or exceed 2022 water loss audit score of 85 in 2023.	O
	Utilize data from WaterSmart to generate charts and other visual aids to report on customer leaks, rebates, and other water use efficiency metrics.	O
	Implement the pilot project as CIP budget allows from the 2024 WSC Pressure Management Study	O
	Ensure that account data in Springbrook is maintained with sufficient detail to comply with the new requirements; prepare and submit the reports.	O
2. Infrastructure Integrity: SVWD provides continuous investment in its infrastructure and process improvements to ensure the efficiency of its operations.		
2.1 Maintain all assets within their useful life threshold	Implement projects in Montevalle to focus on isolation of the neighborhood, including adding, repairing and replacing mainline valves.	O/P
	Get in contract with a geotechnical firm to conduct geotechnical evaluation of the existing tank site to determine feasibility of the proposed conceptual project of replacing 400k gal tank with two 200k gal tanks.	P
	Begin and complete construction on Grace way well and conduct initial water quality monitoring samples.	P
	Sucinto Well: Complete Well 3B equipping including installing wellhead piping, electrical service and control panel in order to place well online.	P
	Continue to make improvements to El Pueblo Yard, FY25 will be enhanced perimeter fencing, repair of roof and gutters on concrete block building	O
2.2 Utilize technology and innovative solutions for improving operational efficiencies	Replace obsolete Teledesign radios and Kingfisher Remote Terminal Units (RTU's) by upgrading four sites to GE Orbit Radios and Allen Bradley RTU's.	O
	Conduct an assessment of production data collecting practices and align collection of data gathering with billed read data. Complete pilot study of recycled production vs consumption. Move on to controlled areas of the distribution system.	O
	Focus on low scale solar opportunities. Replace pool vehicle with an electric vehicle.	O
	Implement Self Certification Site Supervisor Training on the SVWD website. Continue to look for 3rd party solutions for permit tracking.	O

SCOTTS VALLEY WATER DISTRICT WORK PLAN FY 2025 DRAFT		
STRATEGIC GOALS MANAGEMENT OBJECTIVES	FY 2025 TASKS	P/O
2.3 Optimize the redundancy and effectiveness of the system and facilities	Complete construction on Grace Wy Well.	P
	Solicit an RFP for design/build firms to propose energy upgrades at District facilities, focusing on low scale opportunities.	O/P
3. Financial Stewardship: SVWD manages its financial resources in a manner that ensures the reliability of its operations and provides the greatest value to its customers.		
3.1 Provide seamless customer experience	Provide customer support and training that demonstrates the value of engagement with the platform, and communicate those benefits in customer interactions.	O
	Implement new payment solution that enables single sign-on (SSO) for online payments and WaterSmart functionality	O
3.2 Exploit integrated data management for maximum efficiency and transparency	Produce a visual aid to display the precise timing of each utility billing activity	O
3.3 Design and manage balanced and fair revenue sources that are sufficient for meeting operating and capital needs while providing for adequate reserves	Pursue investment opportunities in local government investment pools (LGIP's) and additional discretionary payments toward the District's unfunded pension liability.	O
	Conduct board strategic planning session in fall/winter 2024 to develop clear priorities and objectives for FY 2026 budget.	O
	Coordinate activities in support of DWR Urban and Multibenefit Drought Relief Grants 1 and 2.	O/P
4. Community Engagement: SVWD proactively creates opportunities for strategic alliances and mutually beneficial relationships with its customers and partners.		
4.1 Use creative approaches and technology for engaging the community	Participate in 4th of July Parade and SV Art Wine Beer Festival.	O
	Include operators to narrate tours of various system operational components	O
	Demo/Pilot the Owl hybrid video equipment to improve District hybrid meeting experience.	O
4.2 Increase youth involvement and education on water matters	Partner with Scotts Valley High School in implementing their Career Exploration Program if determined to reconvene the activities.	O
	Continue managing the Youth Outreach Program (internship) for Santa Margarita Groundwater Agency.	O
4.3 Identify, develop and strengthen strategic alliances, both private and public	Create opportunities for GM and Board President to connect with the community	O

SCOTTS VALLEY WATER DISTRICT WORK PLAN FY 2025 DRAFT		
STRATEGIC GOALS MANAGEMENT OBJECTIVES	FY 2025 TASKS	P/O
5. Organizational Vitality: SVWD recruits and retains the highest quality employees and board members by offering a work environment in which they can thrive and succeed.		
5.1 Value and reward competence, team spirit and creativity	Include various staff members in community educational events such as virtual system tours.	O
	Continue regular meetings between City of Scotts Valley Wastewater and District staff.	O
	Continue to identify relevant opportunities for each employee and Director to attend at minimum 1 training and/or professional event annually.	O
	Achieve 100% participation for each employee and Director to volunteer at a community event at least once a year.	O
	Sponsor 1 employee and/or Director to participate in Leadership Santa Cruz County civic program.	O
5.2 Cultivate productive work conditions, positive workforce culture and work environment	Offer our location to ACWA JPIA to hold safety training sessions with the goal of quarterly trainings that are also made available for employees of other agencies in the region.	O
	Contract with DuAll safety to complete an assessment of compliance of the SVWD Safety Program. Implement recommendations from assessment.	O
	Organize and host at least one annual employee non-work event.	O
	Continue to execute the annual records management plan in compliance with the District's Records Retention Policy.	O
P/O - Project or Operations Budget		

AGENDA REPORT

Scotts Valley Water District

Date: 06/13/24
To: Board of Directors
Item: Business 6.2
Subject: **11/05/24 Statewide General Election**
Reason: Complies with California Elections Code

SUMMARY

Recommendation: Adopt Resolution No. 03-24 ordering an election, requesting Santa Cruz County Elections Department conduct the election and consolidate it with other jurisdictions holding an election on 11/05/24; authorize the filing of Notice to County Clerk of Elective Offices to be Filled and Transmittal of Map and Boundaries.

Fiscal Impact: If an election is needed, the cost is around \$2.50 to \$6.50 per registered voter. The District will reimburse the Santa Cruz County Elections Department for the cost of the services rendered.

Previous Related Action: On 05/12/22 the Board ordered an election and requested to consolidated it with other jurisdictions holding an election on 11/08/22. The Board selected a 200-word limit for statements of qualification, chose for District to cover the cost of publication and a Director being selected by lot in the event of a tie vote.

DISCUSSION

The District must order an election on 11/05/24 be called for two seats on its Board of Directors:

Four Year Terms

Chris Perri

Danny Reber

The Santa Cruz County Elections Department provides election services for special districts. The Notice to the County Clerk of Elective Offices to be Filled must be filed by 07/03/24 and the Resolution ordering the election is due by 08/09/24.

The Board needs to make the following determinations:

- 1) A 200 or 400 word limit for the candidates Statement of Qualifications (SOQ);
- 2) If the candidate or the District is responsible for paying the SOQ; and
- 3) If a Director will be selected by runoff or lot in the event of a tie vote.

The filing period for candidates begins 07/15/24 and ends on 08/9/24. Candidates obtain and file Declaration of Candidacy and Statement of Qualifications with the Santa Cruz County Elections Department.

Submitted,

David McNair
General Manager

Enclosed: Resolution No. 03-24
 Notice to County Clerk of Elective Offices to be Filled

RESOLUTION NO. 03-24

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCOTTS VALLEY WATER DISTRICT
ORDERING AN ELECTION, REQUESTING SANTA CRUZ COUNTY ELECTIONS DEPARTMENT
CONDUCT THE ELECTION AND CONSOLIDATING THE ELECTION WITH OTHER JURISDICTIONS

WHEREAS:

1. Pursuant to Elections Code Section 10002, the governing body of any special district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the special district relating to the conduct of an election.
2. The resolution of the governing body of the special district shall specify the services requested.
3. Pursuant to Elections Code Section 10002, the special district shall reimburse the county in full for the services performed upon presentation of a bill to the special district.
4. Pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections.
5. Pursuant to Elections Code Section 10400, such election for special districts may be either completely or partially consolidated.
6. Pursuant to Elections Code Section 10403, whenever an election called by a special district, for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the special district, will, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot, acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation.
7. Pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots

counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

8. The resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the resolution calling the election.
9. Various district, county, state and other political subdivision elections may be or have been called to be held on November 5, 2024.

THEREFORE BE IT RESOLVED by the Board of Directors of the Scotts Valley Water District that it:

1. Orders an election be called and consolidated with any and all elections also called to be held on November 5, 2024 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Scotts Valley Water District and requests the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Sections 10401, 10403 and 10418.
2. Requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services.
3. That the Santa Cruz County Elections Department conduct the election for the following offices on the November 5, 2024 ballot:

<u>SEATS OPEN</u>	<u>OFFICE</u>	<u>TERM</u>
2	Director	4 Years

PASSED AND ADOPTED this 13th day of June 2024 by the following vote:

AYES:
NOES:
ABSENT:

Wade Leishman, President
Board of Directors

Attest: _____
David McNair, Board Secretary

Attachment “D”

Notice to County Clerk of Elective Offices to be Filled And Transmittal of Map and Boundaries

Scotts Valley Water District

Name of District/City as it will appear on the ballot

To the County Clerk of Santa Cruz County:

(1) Notice is hereby given that the elective offices of the district/city to be elected

Check one: at large or
 by division

at the General Election scheduled for November 5, 2024, are as follows:

Office	Incumbent’s name	Term	District/Division (if app)
Director	Chris Perri	4 Years	
Director	Danny Reber	4 Years	

Special Districts: No election will be held if there is an insufficient number of nominees.

Cities: If there is an insufficient number of nominees, city council will decide to fill the office by appointment by E-75 (August 22) or proceed with the election. If any city measure is on the ballot, the election is held regardless.

(2) The qualifications of a nominee of an elective officer of the district/city are as follows (i.e. a registered voter in the district/city, homeowner in district):

A registered voter in the District.

(3) The Candidate's Statement of Qualifications shall be limited to

Check one: 200 words
 400 words (double the cost)

Candidates are permitted to file a statement to be posted online only

Check one: 200 words
 400 words (double the cost)

Candidates are responsible for paying the cost of printing their Candidate's Statement of Qualifications in the County Voter Information Guide or posting online at the time of filing his/her statement.

Check one: Yes
 No. The District/City will pay the cost.

Candidates for special districts pay the County Clerk. Candidates for city offices pay the City Clerk.

(4) Tie votes for City and District elections are resolved by lot according to Elections Code §15651 and §10551. In lieu of resolving a tie vote by lot the District/City may resolve a tie vote by the conduct of a special runoff election, pursuant to §15651 (b). A special runoff election shall be held only if the legislative body adopts the provisions of this code prior to the conduct of the election. If a legislative body decides to call a special runoff election in the event of a tie vote, all future elections conducted by that body shall be resolved by the conduct of a special runoff election, unless the legislative body later repeals the authority for the conduct of a special runoff election.

To conduct a tie vote by special runoff election for this election and all future elections, check here.

(5) Date of last map change: April 5th, 2023. Who should we contact from your jurisdiction to come to our office at 701 Ocean St., Room 310, in Santa Cruz, to review the map on file to confirm the district boundaries?

Name: Brody Knutson
Phone: 831-600-1905
E-mail: bknutson@svwd.org

David McNair, General Manager

Dated: _____

AGENDA REPORT

Scotts Valley Water District

Date: 06/13/2024

To: Board of Directors

Item: Business 6.3

Subject: **Scotts Valley Transit Center Low Impact Development (LID) Retrofit Project-Phase 2 Award Contract**

Reason: Complies with District Administrative Code, Chapter 3.20 Public Works Projects

SUMMARY

Recommendation: Award contract and authorize the General Manager to execute an agreement with Anderson Pacific Engineering Construction, Inc. in the amount of \$1,239,500.00 for the construction of a Phase 2 of the Low Impact Development (LID) Retrofit at the Scotts Valley Transit Center.

Fiscal Impact: The total amount of this contract is \$1,239,500.00. Funds for this project are included in the proposed FY2025 Capital and Maintenance Projects Program budget. The total construction cost of this project is grant reimbursable.

Previous Related Action: On 06/08/23 the Board approved the FY 2024 Budget that included \$500,000 in CIP funding for the LID Retrofit Phase 2 project.

BACKGROUND

In April of 2023, SVWD was awarded \$1.51 million for the DWR Urban and Multibenefit Drought Relief Grant Program to complete the Scotts Valley Transit Center Low Impact Development (LID) Retrofit Phase 2 Project. This project will recharge groundwater with local stormwater through retrofit of existing impervious areas with low impact development features. Phase 2 of the project leverages infrastructure built during Phase 1 to capture approximately 200% more area than is captured in Phase 1. The Project is estimated to recharge an additional 7+ acre-feet per year to the groundwater basin.

SVWD has contracted with Kennedy/Jenks (KJ) for Engineering Design and Engineering services during construction for this project on 2/14/2024.

Construction elements included in the LID Retrofit Phase 2 Project include:

- Installation of 3 concrete modular biofiltration units (MBUs).

- Installation of 1 hydrodynamic separator for stormwater treatment.
- Installation of approximately 470 lineal feet of gravity drainage pipe.
- Connection to the existing infiltration gallery built during Phase 1.
- Landscaping improvements of approximately 7,000 square feet in several existing landscape islands located between rows of parking. The landscape improvements include soil amendment, wooden split rail fences on the existing landscape islands, plantings and irrigation.

DISCUSSION

The request for bids for this project was advertised with a close date of 5/29/24 in accordance with the District Administrative Code, section 3.20.040, Competitive Bidding for Projects over \$100,000. One bid was received for this project, which was provided by Anderson Pacific Engineering Construction, Inc.

Construction is scheduled to begin in late Summer 2024 and be completed in Winter 2024.

Submitted,

David McNair
General Manager

Enclosed: Proposal

1-C BID FORM

SCOTTS VALLEY WATER DISTRICT

SCOTTS VALLEY TRANSIT CENTER

LOW IMPACT DEVELOPMENT (LID) RETROFIT PROJECT – PHASE 2

Contractor: Anderson Pacific Engineering Construction, Inc.

Business Address: 1370 Norman Avenue Santa Clara CA 95054

Phone: 408-970-9900 Email: pea@andpac.com

Contractor License: 245215 Class: A, B, C-10, Expiration Date: 07/31/2024

DIR Registration 1000000061 HAZ

BASE BID

Bid Item	Quantity	Unit	Description	Unit Price	Bid Item Price
1	1	Lump Sum	Construction of the Scotts Valley Transit Center LID Retrofit Project – Phase 2	--	\$ 855,000 ⁰⁰
2	1	Lump Sum	Mobilization	--	\$ 40,000 ⁰⁰
3	1	Lump Sum	Sheeting, Shoring and Bracing	--	\$ 10,000 ⁰⁰
4	1	Lump Sum	Builder's Risk Insurance	--	\$ 2,500 ⁰⁰
Total Base Bid					\$ 907,500⁰⁰

BID ALTERNATES

Bid Add Alternate	Quantity	Unit	Description	Unit Price	Bid Add Alternate Price
A	1	Lump Sum	Supplemental Landscaping	--	\$ 332,000 ⁰⁰

Pursuant to the Notice Inviting Bids, and in compliance with the Instructions to Bidders, having obtained and reviewed the Contract Documents and the project site, the undersigned hereby proposes to furnish all work, labor, materials, transportation, equipment, and services necessary, including State of California and local sales or use taxes, license, and permit fees, for the Scotts Valley Transit Center LID Retrofit Project – Phase 2 Improvements project, all in

accordance with the Contract Documents together with addenda issued prior to or at the time of bidding, if any, now on file with the District Representative, for a **Total Bid Amount** (the sum of the Total Base Bid and the price for Bid Add Alternate A) of

One million two hundred thirty nine thousand five hundred Dollars \$ 1,239,500.00

All Bid Item Prices and Bid Alternate Prices must be filled in.

BID ITEM DESCRIPTIONS

Descriptions of Base Bid Items and Descriptions of Bid Alternates are presented to indicate major categories of work for the purposes of comparative bid analyses and progress payments. The descriptions are not intended to be exclusive descriptions of the work categories and the Contractor shall determine and include in its pricing all materials, labor, and equipment necessary to complete each Bid Item and Bid Alternate as shown and specified in the Contract Documents.

DESCRIPTIONS OF BASE BID ITEMS

Bid Item 1 - Construction of the Scotts Valley Transit Center LID Retrofit Project – Phase 2

Bid Item 1 is a lump sum bid item that includes construction of the Scotts Valley Transit Center LID Project – Phase 2 including the following, but not including work included in Base Bid Items 2 through 4:

- a. A five-foot diameter prefabricated hydrodynamic separator for stormwater treatment.
- b. A stormwater conveyance system consisting of four 4-foot diameter manholes and approximately 470 linear feet of 12-inch and 15-inch PVC or corrugated HDPE gravity drainage pipe including associated trenching and removal and replacement of existing pavement, curb and gutter, sidewalk, landscaping, and irrigation.
- c. Three 4-ft by 20-ft precast concrete modular biofiltration units each with associated field-poured concrete curbing, gravel and perforated pipe underdrain system, engineered soil mix, landscaping and irrigation, and overflow catch basin device.
- d. Connection to the existing infiltration gallery and associated work of restoring existing rock backfill, geotextile, pervious backfill, and pervious pavement from the work described.
- e. All other ancillary Work items associated with the base bid improvements not included in other Bid Items listed herein, which may be shown or not shown on

the Drawings, but which are necessary for full and proper completion of the work.

Bid Item 2 – Mobilization

Bid Item 2 is a lump sum bid item that includes furnishing all labor, materials, tools, equipment, and incidentals and for doing all work necessary for the movement of personnel, equipment, supplies and incidentals to the project site; the establishment and maintenance of the project and Engineer's offices (including payment of regular utility charges); maintenance of record drawings; and for all other work and operations which must be performed prior to beginning work on the various contract items on the project site. The price for Mobilization shall conform to the requirements of Section 6-D SUBMITTALS - SCHEDULE OF VALUES.

Bid Item 3 – Sheeting, Shoring and Bracing

Bid Item 4 is a lump sum bid item that includes payment for sheeting, shoring and bracing including design, installation and removal of sheeting, shoring, bracing and other excavation supports necessary to complete all work associated with the Project in conformance with California Occupational Safety and Health (CAL-OSHA) standards and California Labor Code Section 6700-6708.

Bid Item 4 – Builder's Risk Insurance

Bid Item 4 is a lump sum item that includes payment for Builder's Risk Insurance as described in the General Conditions for the full value of the Total Base Bid.

DESCRIPTIONS OF BID ALTERNATES

Bid Add Alternate A – Supplemental Landscaping

Bid Add Alternate A is a lump sum bid item that includes supplemental landscaping improvements including the following:


- a. Landscaping improvements over an area of approximately 7,000 square feet in several existing landscape islands located between rows of parking as delineated on the Drawings, including soil amendment, wooden split rail fence, plantings, and irrigation.
- b. Mobilization for work associated with Bid Add Alternate A in conformance with the requirements of Section 6-D SUBMITTALS – SCHEDULE OF VALUES. Mobilization shall be limited to 1 percent of the amount bid for Bid Add Alternate A.
- c. Builder's Risk Insurance as described in the General Conditions for the full value of the amount bid for Bid Add Alternate A.

- d. All other ancillary Work items associated with Bid Add Alternate A and not included in other Bid Items listed herein, which may be shown or not shown on the Drawings, but which are necessary for full and proper completion of the work.

Addenda Received and Reviewed:

(Indicate with check marks in respective boxes)

Addenda Number and Date

1	05/22/2024	✓	Reviewed	
			Reviewed	
			Reviewed	
			Reviewed	
			Reviewed	
			Reviewed	

The undersigned agrees that the enclosed cash deposit, cashier’s check, certified check, or surety bond accompanying this bid shall be left on deposit with the District, that its amount is the measure of the liquidated damages which the District will sustain by the default of the undersigned through failure to execute and deliver the above agreement, insurance and bonds within ten (10) calendar days of written notice of the award of the contract and the money or surety bond so deposited by Contractor shall be collectible and become the property of the District in case of such default.

By submission of a bid, a bidder certifies possession of duly issued and valid contractor’s license issued by the State of California, which license authorized bidder to contract to perform the type of work required by the Contract Documents. Should the bidder fail to provide below the number and classification of bidder’s State of California Contractor’s License, the District may reject this bid. Pursuant to Business and Professions Code 7028.15, the undersigned further certifies, under penalty of perjury under the laws of the State of California, that the representations made herein are true and correct.

This bid will remain subject to acceptance for sixty (60) days after the day of bid opening.

Whenever in this bid an amount is stated in both words and figures, in case of a discrepancy between words and figures, the words shall prevail; if all or any portion of the bid is required to

be given in unit prices and totals and a discrepancy exists between any such unit prices and totals so given, the unit prices shall prevail.

Signed: 

Date: 5/28/24

Name: Peter E. Anderson

Phone: 408-970-9900

Email: pea@andpac.com

Signed: _____

Date: _____

Name: _____

Phone: _____

Email: _____

Signed: _____

Date: _____

Name: _____

Phone: _____

Email: _____

(NOTE TO BIDDERS: No bid shall be valid unless signed by the person making the bid. If the party is an individual, the same shall be signed by the individual; if the party is a partnership, the name of the partnership shall be given and signed by one of the partners; if the party is a corporation, the bid should be signed by the corporation by its properly authorized officer or officers.)

END OF DOCUMENT

AGENDA REPORT

Scotts Valley Water District

Date: 06/13/2024

To: Board of Directors

Item: Business 6.4

Subject: **Grace Way Well Award Contract**

Reason: Complies with District Administrative Code, Chapter 3.20 Public Works Projects

SUMMARY

Recommendation: Award contract and authorize the General Manager to execute an agreement with Pacific Coast Well Drilling, Inc. in the amount of \$1,208,800.00 for the construction of a new production well (Grace Way Well).

Fiscal Impact: The total amount of this contract is \$1,208,800.00. Funds for this project are included in the proposed FY2025 Capital and Maintenance Projects Program budget. Construction costs for this project are grant reimbursable.

Previous Related Action: On 06/08/23 the Board approved the FY 2024 Budget that included \$2,400,000 in CIP funding for the Grace Way Well project.

BACKGROUND

In March of 2022, SVWD was awarded \$9.45 million for the Phase 2 Urban and Multibenefit Drought Relief Grant Program. One component of this grant program is earmarked for augmentation of water production facilities. The property at 5299 Scotts Valley Dr (APN 022-031-13) was identified as a location for a new SVWD production well, now known as the Grace Way Well Project. This property was purchased by the SVWD in February of 2023.

SVWD has contracted with Montgomery and Associates (M&A) for engineering and design of the Grace Way Well. M&A made the recommendation to drill an exploratory borehole on this well site to better inform the design of Grace Way Well. Information gained from the exploratory borehole at this site was used to produce the Technical Specifications of the Grace Way Well. Engineering and design for Grace Way Well was completed in February 2024. Once completed, the 14 inch diameter 304L stainless steel Grace Way Well will be 970 feet deep, drawing from the Lompico and Butano aquifers at a design capacity of approximately 500 GPM.

Due to site layout of the Grace Way Well, the existing building must be demolished in order to make room for the drill rig. C2G Engineering provided the Technical Specifications on building demolition. M3 Environmental provided the Technical Specifications to abate the existing asbestos containing materials that are on the building.

DISCUSSION

The request for bids for this project was advertised with a close date of 5/30/24 in accordance with the District Administrative Code, section 3.20.040, Competitive Bidding for Projects over \$100,000. Two bids were received, ranging from \$1,208,800.00 to \$1,676,670.00. Pacific Coast Well Drilling, Inc. provided the District with the lowest responsible bid.

Submitted,

David McNair
General Manager

Enclosed: Proposal

1-C BID FORM

SCOTTS VALLEY WATER DISTRICT

CONSTRUCTION AND TESTING OF GRACE WAY WELL &

BUILDING DEMOLITION

Contractor: Pacific Coast Well Drilling, Inc.

Business Address: 3880 Ruth Way, Paso Robles, CA 93446

Phone: (805) 434-5543 Email: tyson@pcwelldrilling.com

Contractor License: 927400 Class: C-57 Expiration Date: 01/31/2025

DIR Registration 1000032642

Pursuant to the Notice Inviting Bids, and in compliance with the Instructions to Bidders, having obtained and reviewed the Contract Documents and the Grace Way Well – Exploratory Borehole, the undersigned hereby proposes to furnish all work, labor, materials, transportation, equipment, and services necessary, including State of California and local sales or use taxes, license, and permit fees, for the Scotts Valley Water District CONSTRUCTION AND TESTING OF GRACE WAY WELL & BUILDING DEMOLITION, all in accordance with the Contract Documents together with addenda issued prior to or at the time of bidding, if any, now on file with the District Representative, for the sum of:

Bid Schedule – Grace Way Well Construction and Testing

Item No.	Description	Unit	EST. QTY.	Unit Price	Extended Price
1	Drill and install conductor casing and sanitary seal as specified	LS	1	\$60,000.00	\$ 60,000.00
2	Furnishing, install and maintain noise control barrier	LS	1	\$70,000.00	\$ 70,000.00
3	Mobilization of drilling equipment	LS	1	\$75,000.00	\$ 75,000.00
4	Drill by flooded reverse-rotary methods a maximum 17.5 inch nominal diameter pilot borehole from the bottom of the conductor 970 feet bgs	LS	1	\$135,000.00	\$ 135,000.00
5	Perform Downhole Geophysical Surveys including electrical resistivity (single-point, 16-inch normal, 64-inch normal and focus guard) and deviation	LS	1	\$8,000.00	\$ 8,000.00
6	Ream pilot borehole to diameters and depths specified in final well design using flooded reverse-rotary methods.	LS	1	\$125,000.00	\$ 125,000.00
7	Perform caliper survey	LS	1	\$6,000.00	\$ 6,000.00
8	Furnish and Install Well Casing and Screen	LS	1	\$390,000.00	\$ 390,000.00
9	Furnish and Install Filter Pack	LS	1	\$50,000.00	\$ 50,000.00
10	Furnish and Install Transition Sand and Annular Seal	LS	1	\$35,000.00	\$ 35,000.00
11	Perform initial mechanical development as specified	HR	32	\$650.00	\$ 20,800.00
12	Perform final mechanical and chemical development as specified	HR	46	\$650.00	\$ 29,900.00
13	Mobilize and install pump, equipment, and appurtenances for pumping development as specified	LS	1	\$20,000.00	\$ 20,000.00
14	Perform pump development by pumping and surging as specified	HR	40	\$400.00	\$ 16,000.00
15	Perform variable-rate pumping test	LS	1	\$4,000.00	\$ 4,000.00
16	Perform constant-rate discharge test	LS	1	\$9,600.00	\$ 9,600.00
17	Collect and analyze water quality sample as specified	LS	1	\$8,500.00	\$ 8,500.00
18	Conduct a flow velocity (dynamic spinner-log) survey	LS	1	\$6,000.00	\$ 6,000.00
19	Test Pump Removal	LS	1	\$15,000.00	\$ 15,000.00
20	Conduct Well Plumbness testing by gyroscopic methods	LS	1	\$7,000.00	\$ 7,000.00
21	Conduct a color video camera survey	LS	1	\$2,500.00	\$ 2,500.00
22	Complete final disinfection and capping	LS	1	\$12,000.00	\$ 12,000.00
23	Demobilize & Cleanup	LS	1	\$50,000.00	\$ 50,000.00
Sub-Total – Well Const & Testing (Items 1 through 23)				\$1,155,300.00	
24	Standby Time (at Owner's Option)	HR	0	\$500.00	

Bid Schedule – Building Demolition

Item No.	Description	Unit	EST. QTY.	Unit Price	Extended Price
25	Asbestos Abatement and Disposal	LS	1	\$11,500.00	\$ 11,500.00
26	Structure Demolition and Disposal	LS	1	\$42,000.00	\$ 42,000.00
Sub Total – Building Demolition (Items 25 through 28)		\$53,500.00			
Total – Well Construction/Testing and Bldg Demo (Items 1 through 26)				\$1,208,800.00	

One million two hundred eight thousand eight hundred and 00/11 dollars \$1,208,800.00

(Written total of Contact Bid)

All bid entries must be filled in.

Addenda Received and Reviewed:

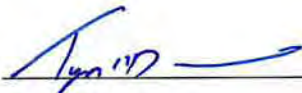
(Indicate with check marks in respective boxes)

Addenda Number and Date

Addendum #1 Reviewed 05/20/2024

The undersigned agrees that the enclosed cash deposit, cashier’s check, certified check, or surety bond accompanying this bid shall be left on deposit with the District, that its amount is the measure of the liquidated damages which the District will sustain by the default of the undersigned through failure to execute and deliver the above agreement, insurance and bonds within ten (10) calendar days of written notice of the award of the contract and the money or surety bond so deposited by Contractor shall be collectible and become the property of the District in case of such default.

By submission of a bid, a bidder certifies possession of duly issued and valid contractor’s license issued by the State of California, which license authorized bidder to contract to perform the type of work required by the Contract Documents. Should the bidder fail to provide below the number and classification of bidder’s State of California Contractor’s License, the District may reject this bid. Pursuant to Business and Professions Code 7028.15, the undersigned further certifies, under penalty of perjury under the laws of the State of California, that the representations made herein are true and correct.

Signed: 

Date: 05/24/2024

Name: Tyson R. Davis

Phone: (805) 434-5543

Email: tyson@pcwelldrilling.com

Signed: 

Date: 05/24/2024

Name: Will Hansen

Phone: (805) 434-5543

Email: will@pcwelldrilling.com

(NOTE TO BIDDERS: No bid shall be valid unless signed by the person making the bid. If the party is an individual, the same shall be signed by the individual; if the party is a partnership, the name of the partnership shall be given and signed by one of the partners; if the party is a corporation, the bid should be signed by the corporation by its properly authorized officer or officers.)

END OF DOCUMENT

AGENDA REPORT

Scotts Valley Water District

Date: 06/13/24

To: Board of Directors

Item: Business 6.5

Subject: **Conflict of Interest Code Local Agency Biennial Notice 2024**

Reason: Mandated by the Political Reform Act, Government Code Sections 81000

SUMMARY

Recommendation: 1) Adopt Resolution No. 04-24 amending the Scotts Valley Water District Conflict of Interest Code and rescinding Resolution No. 08-22; and 2) Authorize the General Manager to file the 2024 Local Agency Biennial Notice with the County of Santa Cruz Board of Supervisors.

Fiscal Impact: None.

Previous Related Action: On 08/09/18, the Board adopted Resolution No. 06-18 amending the Scotts Valley Water District Conflict of Interest Code. The 2018 Local Agency Biennial Notice was filed, and the amended Conflict of Interest Code was approved by the Board of Supervisors on 09/18/18. On 10/08/20, the Board authorized the filing of the 2022 Local Agency Biennial Notice. On 06/09/22 the Board adopted Resolution No. 08-22 amending the Scotts Valley Water District Conflict of Interest Code. The 2022 Local Agency Biennial Notice was filed, and the amended Conflict of Interest Code was approved by the Board of Supervisors on 06/09/22

BACKGROUND

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially. Each agency must submit to the reviewing body, in this case, the County Board of Supervisors a notice indicating whether or not an amendment is necessary. If an agency amends its Conflict of Interest Code, it must be approved by the reviewing body within 90 days to be effective.

DISCUSSION

A local agency's Conflict of Interest Code must reflect the current structure of the organization and properly identify officials and employees who must file Statements of Economic Interests (Form 700). The code stipulates what financial interests must be disclosed by the designated positions on their Form 700. No changes to the designated positions and disclosure categories are proposed. The amendment clarifies the process of filing the Form 700.

The Conflict of Interest Code was reviewed by District's Legal Counsel.

Submitted,

David McNair
General Manager

Enclosed: Resolution 04-24
 Conflict of Interest Code
 2024 Local Agency Biennial Statement

RESOLUTION No. 04-24
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SCOTTS VALLEY WATER DISTRICT
AMENDING THE SCOTTS VALLEY WATER DISTRICT CONFLICT OF INTEREST CODE AND
RESCINDING RESOLUTION No. 08-22

WHEREAS:

1. The Political Reform Act of 1974 requires that all public agencies must adopt a Conflict of Interest Code.
2. The Scotts Valley Water District's Board of Directors has adopted by Ordinance No. 165-17 the Scotts Valley Water District's Administrative Code, which incorporates by reference the District's Conflict of Interest Code (Section 2.40.202).
3. A review of the Conflict of Interest Code has amended designated positions. No recommended changes to the disclosure categories.

THEREFORE, BE IT RESOLVED THAT:

The Scotts Valley Water District Board or Directors hereby:

1. Amends the District's Conflict of Interest Code effective immediately.
2. Rescinds Resolution No. 08-22 in its entirety.
3. Authorizes the General Manager to forward the Conflict of Interest Code to the County Board of Supervisors for approval and to file the 2024 Local Agency Biennial Notice.

PASSED AND ADOPTED this 13th day of June 2024, by the following vote:

AYES:

NOES:

ABSENT:

Wade Leishman, President
Board of Directors

Attest: _____
David McNair, General Manager

CONFLICT OF INTEREST CODE
OF THE
SCOTTS VALLEY WATER DISTRICT

June ~~139~~, 202~~42~~

The Political Reform Act, Government Code Section 81000 et seq., requires state and local government agencies to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission (“FPPC”) has adopted a regulation, California Code of Regulations, Title 2, division 6, Section 18730 (hereinafter “CCR 18730”), which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of CCR 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference, and along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, shall constitute the conflict of interest code of the Scotts Valley Water District.

Individuals holding designated positions must file statements of economic interest with the Clerk of the Elections Department of the County of Santa Cruz. Statements for all individuals holding Designated Positions will be retained by the Santa Cruz County Elections Departments and made available for public inspection and reproduction in compliance with Government Code section 81008.

APPENDIX A
DESIGNATED POSITIONS GOVERNED BY THE CONFLICT OF INTEREST CODE

DESIGNATED POSITIONS (TITLE OR FUNCTION)	DISCLOSURE SCHEDULES
Director (Board of Directors)	1
General Manager	1
Operations Manager	1
Finance and Customer Service Manager	1
Executive Assistant / Board Clerk Assistant to General Manager	1
General Counsel	1

Consultants shall be included in the list of Designated Positions and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a “Designated Position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based on that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

APPENDIX B
DISCLOSURE CATEGORIES

CATEGORY 1: Interests in Real Property, Sources of Income, Investments and Business Positions

All interests in real property within the jurisdiction of the Scotts Valley Water District (exclusive of the primary residence of the disclosing party).

All income (including loans and gifts) from any source which contracts with or may in the foreseeable future contract with the District to provide services, supplies or equipment. Disclosure of gifts shall be limited to gifts with a value of \$50 or more and subject to the then current annual limit received from persons doing business with the District.

All investments in any business entity which contracts with or may in the foreseeable future contract with the District to provide services, supplies, or equipment.

All business positions held by any designated officer or employee in a business entity which contracts with or may in the foreseeable future contract with the District to provide services, supplies, or equipment.

2024 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX)*:

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other *(describe)* _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

Budget Status - Balance



Period: 07/01/23 - 04/30/2024

FY Remain: 17%

	FY 2023 YTD Actual 07/01/22 - 04/30/23	FY 2024 YTD Actual 07/01/23 - 4/30/2024	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
Period: 10 months							
Potable Water - Fund 01							
Water Sales & Services (R10, R20)	\$ 5,880,567	\$ 5,750,685	\$ (129,882)	-2%	\$ 7,352,100	\$ 1,601,415	22%
New Connections (R25)	\$ 1,290,739	\$ 339,084	\$ (951,655)	-74%	\$ 180,000	\$ (159,084)	-88%
Other Revenue (R30, R40)	\$ 1,430,154	\$ 1,374,258	\$ (55,896)	-4%	\$ 5,167,318	\$ 3,793,060	73%
Potable Water Total	\$ 8,601,459	\$ 7,464,027	\$ (1,137,433)	-13%	\$ 12,699,418	\$ 5,235,391	41%
Recycled Water - Fund 02							
Water Sales & Services (R10, R20)	\$ 388,142	\$ 422,188	\$ 34,046	9%	\$ 630,700	\$ 208,512	33%
New Connections (R25)	\$ 10,321	\$ 7,728	\$ (2,593)	-25%	\$ -	\$ (7,728)	#DIV/0!
Other Revenue (R30, R40)	\$ 1,823	\$ 1,479	\$ (344)	-19%	\$ 21,600	\$ 20,121	93%
Recycled Water Total	\$ 400,286	\$ 431,395	\$ 31,109	8%	\$ 652,300	\$ 220,905	34%
TOTAL REVENUE	\$ 9,001,745	\$ 7,895,422	\$ (1,106,324)	-12%	\$ 13,351,718	\$ 5,456,296	41%
Expenses - Fund 01 and Fund 02 Combined							
Salaries & Benefits (E01)	\$ 2,539,372	\$ 2,470,649	\$ (68,723)	-3%	\$ 3,413,259	\$ 942,610	28%
Services & Supplies (E03-E80)	\$ 2,660,755	\$ 2,304,963	\$ (355,791)	-13%	\$ 3,584,909	\$ 1,279,946	36%
Project Expenses	\$ 1,297,093	\$ 2,037,812	\$ 740,719	57%	\$ 6,773,408	\$ 4,735,596	70%
Debt Service - Principal	\$ 976,991	\$ 931,320	\$ (45,671)	-5%	\$ 931,320	\$ -	0%
TOTAL EXPENSES *	\$ 7,474,211	\$ 7,744,745	\$ 270,534	4%	\$ 14,702,896	\$ 6,958,151	47%
NET REVENUE	\$ 1,527,534	\$ 150,677	\$ (1,376,857)		\$ (1,351,178)	\$ (1,501,855)	
Period: 07/01/23 - 04/30/24 (10 months)							
Total Revenue	\$ 9,001,745	\$ 7,895,422	\$ (1,106,324)	-12%	\$ 13,351,718	\$ 5,456,296	41%
Total Expenses *	\$ 7,474,211	\$ 7,744,745	\$ 270,534	4%	\$ 14,702,896	\$ 6,958,151	47%
Net Revenue	\$ 1,527,534	\$ 150,677	\$ (1,376,857)		\$ (1,351,178)		
Period: 07/01/23 - 03/31/24 (9 months)							
Total Revenue	\$ 8,447,704	\$ 7,129,960	\$ (1,317,744)	-16%	\$ 13,351,718	\$ 6,221,758	47%
Total Expenses *	\$ 6,994,493	\$ 6,684,091	\$ (310,402)	-4%	\$ 14,702,896	\$ 8,018,805	55%
Net Revenue	\$ 1,453,211	\$ 445,869	\$ (1,007,342)		\$ (1,351,178)		

* Expense totals do not include depreciation expense

Budget Status - Revenue



Period: 07/01/23 - 04/30/2024

FY Remain: 17%

Fund 01	Potable Water	FY 2023 YTD Actual	FY 2024 YTD Actual	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
R10	Operating Revenue - Water Sales							
01-000-41101	Residential Consumption - SF	\$ 2,237,069	\$ 2,065,581	\$ (171,488)	-8%	\$ 2,845,300	\$ 779,719	27%
01-000-41102	Residential Consumption - MF	\$ 178,338	\$ 180,696	\$ 2,358	1%	\$ 240,200	\$ 59,504	25%
01-000-41103	CII Consumption	\$ 908,767	\$ 804,999	\$ (103,768)	-11%	\$ 1,106,700	\$ 301,701	27%
01-000-41105	Irrigation Consumption	\$ 311,358	\$ 312,543	\$ 1,186	0%	\$ 398,600	\$ 86,057	22%
01-000-41106	CII Consumption - Other	\$ 79,044	\$ 75,087	\$ (3,957)	-5%	\$ -	\$ (75,087)	
01-000-41200	Other - Bulk Water	\$ 15,352	\$ 61,758	\$ 46,406	302%	\$ 21,900	\$ (39,858)	-182%
	R10 Sub Totals:	\$ 3,729,928	\$ 3,500,665	\$ (229,263)	-6%	\$ 4,612,700	\$ 1,112,035	24%
R20	Operating Revenue - Water Services							
01-000-41300	Other - Late Penalty	\$ 26,978	\$ 26,407	\$ (571)	-2%	\$ 18,100	\$ (8,307)	-46%
01-000-42100	Standby Basic Meter Charge	\$ 2,057,481	\$ 2,152,726	\$ 95,244	5%	\$ 2,639,400	\$ 486,674	18%
01-000-42121	Standby FP Basic Meter Charge	\$ 60,254	\$ 64,613	\$ 4,359	7%	\$ 75,000	\$ 10,387	14%
01-000-43300	Other Operating Revenue	\$ 5,925	\$ 6,275	\$ 350	6%	\$ 6,900	\$ 625	9%
	R20 Sub Totals:	\$ 2,150,638	\$ 2,250,020	\$ 99,382	5%	\$ 2,739,400	\$ 489,380	18%
R25	Operating Revenue - New Connections							
01-000-42101	Other Meter Fee	\$ 10,571	\$ 6,017	\$ (4,554)	-43%	\$ 1,700	\$ (4,317)	-254%
01-000-42102	Other Capacity Fee	\$ 1,271,283	\$ 330,042	\$ (941,241)	-74%	\$ 160,700	\$ (169,342)	-105%
01-000-42120	Other FP Meter Fee	\$ 7,640	\$ 1,216	\$ (6,424)	-84%	\$ 10,600	\$ 9,384	89%
01-000-43100	Other Will Serve	\$ 625	\$ 1,000	\$ 375	60%	\$ 1,000	\$ -	0%
01-000-43200	Other Dev Proj Review	\$ 620	\$ 809	\$ 189	30%	\$ 6,000	\$ 5,191	87%
	R25 Sub Totals:	\$ 1,290,739	\$ 339,084	\$ (951,655)	-74%	\$ 180,000	\$ (159,084)	-88%
R30	Non-Operating Revenue - Other							
01-000-46000	Property Taxes	\$ 739,541	\$ 824,382	\$ 84,841	11%	\$ 1,361,456	\$ 537,074	39%
01-000-47110	Interest & Dividend	\$ 592	\$ 34,845	\$ 34,252	5781%	\$ 718	\$ (34,127)	-4753%
01-000-47115	Interest & Dividend - Restrict	\$ 85,600	\$ 185,344	\$ 99,744	117%	\$ -	\$ (185,344)	
01-000-47120	Interest - LAIF	\$ -	\$ -	\$ -		\$ 91,700	\$ 91,700	100%
01-000-47520	Misc. Non-Operating Revenue	\$ (36,590)	\$ 56,708	\$ 93,298	-255%	\$ 20,200	\$ (36,508)	-181%
01-000-47530	Unrealized Gain/Loss on Invest	\$ 10,000	\$ 498	\$ (9,502)	-95%	\$ -	\$ (498)	
01-000-47540	Third-Party Reimbursements	\$ -	\$ -	\$ -		\$ -	\$ -	
01-000-47560	Rental Revenue	\$ 4,500	\$ -	\$ (4,500)	-100%	\$ -	\$ -	
	R30 Sub Totals:	\$ 883,206	\$ 1,104,567	\$ 235,362	25%	\$ 1,474,074	\$ 370,005	25%
01-000-45230	State Grant - DWR 2021	\$ 546,948	\$ 269,691	\$ (277,256)	49%	\$ 3,693,244	\$ 3,423,553	93%
	R40 Sub Totals:	\$ 546,948	\$ 269,691	\$ (277,256)	-51%	\$ 3,693,244	\$ 3,423,553	93%
	Fund 01 Revenue:	\$ 8,601,459	\$ 7,464,027	\$ (1,123,431)	-13%	\$ 12,699,418	\$ 5,235,889	41%
	Fund 01 Rev Excl Grants & Cap	\$ 8,054,512	\$ 7,194,335	\$ (846,174)	-11%	\$ 9,006,174	\$ 1,812,337	20%

Budget Status - Revenue



Period: 07/01/23 - 04/30/2024

FY Remain: 17%

		FY 2023 YTD Actual	FY 2024 YTD Actual	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
Fund 02	Recycled Water							
R10	Operating Revenue - Water Sales							
02-000-41105	Irrigation Consumption	\$ 306,763	\$ 339,210	\$ 32,447	11%	\$ 534,900	\$ 195,690	37%
02-000-41200	Other - Bulk Water	\$ 4,645	\$ 1,906	\$ (2,739)	-59%	\$ -	\$ (1,906)	
	R10 Sub Totals:	\$ 311,408	\$ 341,115	\$ 29,707	10%	\$ 534,900	\$ 193,785	36%
02-000-41300	Other - Late Penalty							
02-000-42100	Standby Basic Meter Charge	\$ 76,735	\$ 80,798	\$ 4,064	5%	\$ 95,800	\$ 15,002	16%
02-000-43300	Other Operating Revenue	\$ -	\$ 275	\$ 275		\$ -	\$ (275)	
	R20 Sub Totals:	\$ 76,735	\$ 81,073	\$ 4,339	6%	\$ 95,800	\$ 14,727	15%
R25	Operating Revenue - New Connections							
02-000-42101	Other Meter Fee	\$ 266	\$ 315	\$ 49	118%	\$ -	\$ (315)	
02-000-42102	Other Capacity Fee	\$ 10,055	\$ 7,413	\$ (2,642)	-26%	\$ -	\$ (7,413)	
02-000-42130	GW Rep-Impact Fees	\$ -	\$ -	\$ -		\$ -	\$ -	
	R25 Sub Totals:	\$ 10,321	\$ 7,728	\$ (2,593)	-25%	\$ -	\$ (7,728)	
R30	Non-Operating Revenue - Other							
02-000-47110	Interest & Dividend	\$ 1,823	\$ 1,479	\$ (344)	-19%	\$ 6,600	\$ 5,121	78%
02-000-47560	Notes Receivable Payments	\$ -	\$ -	\$ -		\$ 15,000	\$ 15,000	100%
	Fund 02 Revenue:	\$ 400,286	\$ 431,395	\$ 31,109	8%	\$ 652,300	\$ 220,905	34%
	Fund 02 Rev Excl Grants & Cap	\$ 400,286	\$ 431,395	\$ 31,109	8%	\$ 652,300	\$ 220,905	34%
Revenue Totals:		\$ 9,001,745	\$ 7,895,422	\$ (1,092,322)	-12%	\$ 13,351,718	\$ 5,456,794	41%
Revenue Total Excl Grants & Cap Contributions		\$ 8,454,798	\$ 7,625,731	\$ (815,065)	-10%	\$ 9,658,474	\$ 2,033,241	21%

Budget Status - Expense



Period: 07/01/23 - 04/30/2024

FY Remain: 17%

		FY 2023 YTD Actual	FY 2024 YTD Actual	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
Fund 01 and Fund 02 Combined								
Dept	Administration							
E01	Salaries & Benefits	\$ 584,047	\$ 408,884	\$ (175,163)	-30%	\$ 839,870	\$ 430,986	51%
E03	General & Admin - Services	\$ 273,587	\$ 272,758	\$ (829)	0%	\$ 426,144	\$ 153,386	36%
E05	General & Admin - Supplies	\$ 11,570	\$ 8,028	\$ (3,542)	-31%	\$ 17,320	\$ 9,292	54%
E10	Source of Supply	\$ 224,472	\$ 240,656	\$ 16,184	7%	\$ 299,629	\$ 58,973	20%
E70	Other	\$ -	\$ -	\$ -	-	\$ 5,000	\$ 5,000	100%
	Dept 100 Sub Totals:	\$ 1,093,676	\$ 930,326	\$ (163,350)	-15%	\$ 1,587,963	\$ 657,637	41%
Dept	Finance/Customer Service							
E01	Salaries & Benefits	\$ 463,259	\$ 490,736	\$ 27,477	6%	\$ 621,002	\$ 130,266	21%
E03	General & Admin - Services	\$ 131,739	\$ 155,356	\$ 23,617	18%	\$ 170,200	\$ 14,844	9%
E05	General & Admin - Supplies	\$ 900	\$ -	\$ (900)	-100%	\$ 4,000	\$ 4,000	100%
E35	Customer Accounts	\$ 240,296	\$ 245,415	\$ 5,120	2%	\$ 308,446	\$ 63,031	20%
E70	Other	\$ 3,004	\$ 21,261	\$ 18,257	608%	\$ 1,000	\$ (20,261)	-2026%
E80	Debt Service - Interest	\$ 145,414	\$ 87,638	\$ (57,777)	-40%	\$ 184,603	\$ 96,965	53%
	Dept 200 Sub Totals:	\$ 984,611	\$ 1,000,406	\$ 15,794	2%	\$ 1,289,251	\$ 288,845	22%
Dept	Operations							
E01	Salaries & Benefits	\$ 1,332,192	\$ 1,425,969	\$ 93,777	7%	\$ 1,739,934	\$ 313,965	18%
E03	General & Admin - Services	\$ 148,918	\$ 182,482	\$ 33,563	23%	\$ 285,367	\$ 102,886	36%
E05	General & Admin - Supplies	\$ 34,348	\$ 49,223	\$ 14,875	43%	\$ 40,000	\$ (9,223)	-23%
E07	General Production	\$ 125,777	\$ 101,962	\$ (23,815)	-19%	\$ 146,600	\$ 44,638	30%
E10	Source of Supply	\$ 105,238	\$ 51,740	\$ (53,498)	-51%	\$ 120,000	\$ 68,260	57%
E15	Pumping	\$ 402,787	\$ 348,102	\$ (54,685)	-14%	\$ 544,000	\$ 195,898	36%
E20	Water Treatment	\$ 388,175	\$ 389,608	\$ 1,433	0%	\$ 611,800	\$ 222,192	36%
E25	Transmission & Distribution	\$ 359,154	\$ 130,797	\$ (228,357)	-64%	\$ 252,800	\$ 122,003	48%
E35	Conservation	\$ 1,259	\$ -	\$ (1,259)	-100%	\$ -	\$ -	-
E70	Other	\$ -	\$ -	\$ -	-	\$ -	\$ -	-
	Dept 300 Sub Totals:	\$ 2,897,848	\$ 2,679,882	\$ (217,966)	-8%	\$ 3,740,501	\$ 1,060,619	28%
Dept	Engineering							
E01	Salaries & Benefits	\$ 91,590	\$ 85,430	\$ (6,159)	-7%	\$ 129,980	\$ 44,550	34%
E03	General & Admin - Services	\$ 57,659	\$ 10,045	\$ (47,615)	-83%	\$ 117,400	\$ 107,356	91%
E05	General & Admin - Supplies	\$ 781	\$ 4,911	\$ 4,130	529%	\$ 6,400	\$ 1,489	23%
	Dept 400 Sub Totals:	\$ 150,030	\$ 100,386	\$ (49,643)	-33%	\$ 253,780	\$ 153,394	60%
Dept	Board of Directors							
E01	Salaries & Benefits	\$ 68,284	\$ 59,629	\$ (8,655)	-13%	\$ 82,473	\$ 22,844	28%
E03	General & Admin - Services	\$ 5,678	\$ 4,984	\$ (694)	-12%	\$ 28,400	\$ 23,416	82%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -	-	\$ 800	\$ 800	100%
	Dept 900 Sub Totals:	\$ 73,962	\$ 64,613	\$ (9,349)	-13%	\$ 111,673	\$ 47,060	42%

Budget Status - Expense



Period: 07/01/23 - 04/30/2024

FY Remain: 17%

		FY 2023 YTD Actual	FY 2024 YTD Actual	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
Summary								
E01	Salaries & Benefits	\$ 2,539,372	\$ 2,470,649	\$ (68,723)	-3%	\$ 3,413,259	\$ 942,610	28%
E03	General & Admin - Services	\$ 617,581	\$ 625,623	\$ 8,042	1%	\$ 1,027,511	\$ 401,888	39%
E05	General & Admin - Supplies	\$ 47,598	\$ 62,162	\$ 14,563	31%	\$ 68,520	\$ 6,358	9%
E07	General Production	\$ 125,777	\$ 101,962	\$ (23,815)	-19%	\$ 146,600	\$ 44,638	30%
E10	Source of Supply	\$ 329,710	\$ 292,396	\$ (37,314)	-11%	\$ 419,629	\$ 127,233	30%
E15	Pumping	\$ 402,787	\$ 348,102	\$ (54,685)	-14%	\$ 544,000	\$ 195,898	36%
E20	Water Treatment	\$ 388,175	\$ 389,608	\$ 1,433	0%	\$ 611,800	\$ 222,192	36%
E25	Transmission & Distribution	\$ 359,154	\$ 130,797	\$ (228,357)	-64%	\$ 252,800	\$ 122,003	48%
E35	Customer Accounts	\$ 241,554	\$ 245,415	\$ 3,861	2%	\$ 308,446	\$ 42,770	14%
E70	Other	\$ 3,004	\$ 21,261	\$ 18,257	608%	\$ 6,000	\$ -	0%
E80	Debt Service - Interest	\$ 145,414	\$ 87,638	\$ (57,777)	-40%	\$ 184,603	\$ 96,965	53%
	Purchase Order Carryover					\$ 20,000		
District Expense Total:		\$ 5,200,127	\$ 4,775,613	\$ (424,514)	-8%	\$ 7,003,168	\$ 2,202,555	31%
Fund 01 and 02 Combined								
E01	Salaries & Benefits	\$ 2,539,372	\$ 2,470,649	\$ (68,723)	-3%	\$ 3,413,259	\$ 942,610	28%
E03-E80	Services & Supplies	\$ 2,660,755	\$ 2,304,963	\$ (355,791)	-13%	\$ 3,569,909	\$ 1,264,946	35%
	Purchase Order Carryover					\$ 20,000		
District Expense Total:		\$ 5,200,127	\$ 4,775,613	\$ (424,514)	-8%	\$ 7,003,168	\$ 2,202,555	32%

Projects - Expense



Period: 07/01/23 - 04/30/2024

FY Remain: 17%

		FY 2024 YTD Actual	FY 2024 Budget	FY 2024 Remaining Balance	%
Fund 01 and Fund 02 Combined					
Project	Description				
C15007	Grace Way Well	\$ 284,849	\$ 2,400,000	\$ 2,115,151	88%
---	<i>Grace Way Well- Grant Reimb</i>	\$ (256,916)	\$ (1,200,000)	\$ (943,084)	79%
C15021	Purified Recycled Water Recharge		\$ 100,000	\$ 100,000	100%
C16023	Orchard Run Water Treatment Plant	\$ 95,228	\$ -	\$ (95,228)	
C16024	Bethany Tank Rehabilitation	\$ 18,261	\$ 139,258	\$ 120,998	87%
M17011	Meters with AMI	\$ 39,994	\$ 42,000	\$ 2,006	5%
C17011	AMI Technology for Meters	\$ -	\$ 5,000	\$ 5,000	100%
C19020	El Pueblo WTP Improvements	\$ 10,529	\$ 206,008	\$ 195,479	95%
C19030	Hacienda Pump Station	\$ 16,973	\$ 15,000	\$ (1,973)	-13%
C19070	Vehicle Replacement Program		\$ 75,000	\$ 75,000	100%
C20010	Main Replacement Program - PW	\$ 42,611	\$ 200,000	\$ 157,390	79%
C20040	Admin Building Improvements	\$ 26,447	\$ 5,000	\$ (21,447)	-429%
C21010	Well 10 Water Quality Improvements	\$ 196,302	\$ 300,000	\$ 103,698	35%
C22010	Well 3B Replacement	\$ 1,114,360	\$ 2,972,175	\$ 1,857,815	63%
C22020	Specialized Operations Equipment	\$ 117,430	\$ 163,967	\$ 46,537	28%
C23010	SCWD-SVWD System Intertie	\$ 12,775	\$ 2,350,000	\$ 2,337,225	99%
---	<i>SCWD-SVWD System Intertie - Grant Reimb</i>	\$ (12,775)	\$ (2,350,000)	\$ (2,337,225)	99%
C24000	SV Transit Center LID Retrofit - Phase 2	\$ 5,713	\$ 500,000	\$ 494,287	99%
C24010	Glenwood Tank Landslide Evaluation & Repair	\$ 4,705	\$ 500,000	\$ 495,295	99%
C24020	Monte Fiore Pump Station Rehab	\$ 6,744	\$ 75,000	\$ 68,256	91%
C24030	System-Wide Pressure Reduction Program	\$ 38,208	\$ 75,000	\$ 36,793	49%
C24040	Service Line Replacement - Montevalle	\$ -	\$ 150,000	\$ 150,000	100%
C24050	Corp Yard Improvements	\$ 6,685	\$ 25,000	\$ 18,315	73%
C24060	Solar Installation	\$ -	\$ 25,000	\$ 25,000	100%
Projects Expense Totals:		\$ 1,768,120	\$ 6,773,408	\$ 4,980,288	74%

Balance Sheet



Fund 01, Fund 02 and Fund 03 Combined

	4/30/23	4/30/24
Assets		
Cash	\$10,315,099	\$9,489,577
Investments	\$0	\$1,990,517
Accrued Interest	\$45	\$15,111
A/R Customer-Water	\$854,286	\$866,697
Property Tax Receivable	\$0	\$8,747
A/R - Other	\$1,092	(\$2,512)
Interfund Loan Receivable	\$888,040	\$888,040
Inventory	\$213,404	\$227,243
Prepaid Expense	\$36,256	\$38,769
Note Receivable	\$65,000	\$45,834
JPA Investment	\$398,572	\$149,345
Land & Right-of-ways	\$650,697	\$1,218,697
Construction-in-progress	\$1,739,447	\$2,350,856
Water Rights / Intangible Assets	\$5,267,833	\$5,267,833
Plant & Equipment	\$44,102,981	\$45,395,340
Depreciation/Amortization	(\$25,834,981)	(\$27,044,711)
Deferred Pension Outflows	\$2,441,687	\$2,020,105
Unfunded OPEB Liability	\$121,850	\$115,583
	\$41,261,308	\$43,041,070
Liabilities		
A/P & Accrued Expenses	\$200,891	\$164,332
Customer Deposits	\$47,810	\$53,278
Interfund Loans	\$888,040	\$888,040
LT Liabilities Due in 1 Yr	\$38,838	\$994,207
Unearned Revenue	\$79,141	\$77,788
Long-term Liabilities	\$12,243,360	\$10,089,764
Deferred Pension Inflows	\$1,263,330	\$1,712,349
	\$14,761,410	\$13,979,757
Fund Balance		
Investment in Capital Assets	\$20,391,522	\$20,391,522
Unrestricted Net Position	\$2,826,213	\$5,549,981
	\$23,217,735	\$25,941,503
Total Liabilities and Fund Balance:	\$37,979,145	\$39,921,260
Total Retained Earnings:	\$3,282,163	\$3,119,810
Total Fund Balance and Retained Earnings:	\$26,499,898	\$29,061,314
Total Liabilities, Fund Balance, and Retained Earnings:	\$41,261,308	\$43,041,071

Scotts Valley Water District
AP Check Register
April 2024

Vendor Name	Check Date	Check No.	Check Amount	Description
A T & T	4/1/2024	32859	105.12	SCADA Auto Modem / Dialer
A T & T	4/25/2024	32930	104.24	SCADA Auto Modem / Dialer
ACWA/JPIA	4/1/2024	32860	34,313.18	EE & Retiree Benefits - April 2024
ACWA/JPIA	4/25/2024	32931	13,723.45	WC Insurance - Qtr ending 3/31/24
AFLAC	4/1/2024	32861	222.72	EE Self Funded Supplemental Benefits - Mar 2024
AFLAC	4/25/2024	32932	222.72	EE Self Funded Supplemental Benefits
AFSCME COUNCIL 57	4/25/2024	32933	1936.34	Union Dues - Mar, Apr 2024
AT&T MOBILITY	4/25/2024	32934	127.5	SCADA 4G Modem
AUTOMATIONDIRECT.COM, INC	4/11/2024	32891	2,670.77	VFD @ Well 11A
BACKFLOW SOLUTIONS, INC	4/1/2024	32862	13,398.55	Cross Connection Control Online Mangement
BADGER METER	4/11/2024	32892	3,688.26	Meters - 1.5 Qty: 5
BATTERIES PLUS BULBS #314	4/1/2024	32863	289.48	Truck #24 - Battery
BAY AREA COATING CONSULTANT SERVICES, INC	4/1/2024	32864	807	Well 10 - Tank Inspection
BRENNTAG PACIFIC, INC	4/1/2024	32865	5,657.86	Water Treatment Chemicals
BRENNTAG PACIFIC, INC	4/25/2024	32935	5,337.97	Water Treatment Chemicals
BUSINESS WITH PLEASURE	4/1/2024	32866	1,025.51	Sample Labels
CITY OF SCOTTS VALLEY	4/1/2024	32867	480	Bacti Samples - March 2024
CITY OF SCOTTS VALLEY	4/11/2024	32893	120.42	Sewer Service - 2 Civic Ctr
CITY OF SCOTTS VALLEY	4/11/2024	32893	1,160.12	Treatment Plant Disposal - El Pueblo
CITY OF SCOTTS VALLEY	4/11/2024	32893	5,058.80	Treatment Plant Disposal - ORWTP
CITY OF SCOTTS VALLEY	4/11/2024	32893	10,377.60	Treatment Plant Disposal - Well 10
CIVIL CONSULTANTS GROUP, INC	4/11/2024	32894	1,115	General Engineering / Plan Review - Mar 2024
CIVIL CONSULTANTS GROUP, INC	4/11/2024	32894	11,375	PW Main Replacement - La Cuesta Piping Plan
CONTRACTOR COMPLIANCE & MONITORING	4/11/2024	32895	66.5	PW Main Replacement - Labor Compliance Monitoring
CONTRACTOR COMPLIANCE & MONITORING	4/11/2024	32895	453.25	Sucinto Well - Labor Compliance / Monitoring
CORSTORPHINE COLIN	4/11/2024	32896	50	Community Committee Member Fees - Jan - Mar 2024
COUNTY OF SANTA CRUZ	4/25/2024	32936	938	Health Permit - 2 Silverwood
COUNTY OF SANTA CRUZ - DPW	4/25/2024	32937	1,279.68	Landfill Fees - Mar 2024
DASSELS PETROLEUM	4/1/2024	32868	1,046.49	Vehicle Fuel - Mar 2024
DASSELS PETROLEUM	4/11/2024	32897	791.9	Vehicle Fuel - Mar 2024
DASSELS PETROLEUM	4/25/2024	32938	979.94	Vehicle Fuel
DUISENBERG JAMES	4/1/2024	32869	191.99	RW Fill Station - Deposit Refund
DUNCAN AUTO TECH	4/25/2024	32939	340.47	Replace Battery - Truck #14 (Journey)
ERS INDUSTRIAL SERVICES, INC	4/11/2024	32898	67,924.69	Well 10 - Filter Media Replacement
ERS INDUSTRIAL SERVICES, INC	4/11/2024	32898	4,650	Well 10 - Filter Surveillance
ERS INDUSTRIAL SERVICES, INC	4/11/2024	32898	4,070	Well 11B Modification
EUROFINS EATON ANALYTICAL	4/25/2024	32940	20	Lab Testing for Water Quality
EXCEEDIO	4/1/2024	32870	5,198	Monthly Managed Services - ITaaS; SaaS; HaaS
EXCEEDIO	4/1/2024	32870	1,398.55	Monthly Managed Services - SCADA
EXCEEDIO	4/25/2024	32941	5,208.20	Managed Services - ITaaS, SaaS, HaaS
EXCEEDIO	4/25/2024	32941	1,398.55	Managed Services - SCADA
EXCEEDIO	4/25/2024	32941	217.13	Replace UPS
GRAINGER	4/11/2024	32899	512.17	Labels
GRAINGER	4/11/2024	32899	1,347.58	Portable Label Printer
GRAINGER	4/11/2024	32899	411.74	Voltage Detector
GRAINGER	4/25/2024	32942	222.99	Printer Ribbon
GRANITE CONSTRUCTION CO	4/1/2024	32871	93.72	Base Rock
GRANITE ROCK COMPANY	4/1/2024	32872	881.3	Concrete Delivery - 24 Meadow Way
GRANITE ROCK COMPANY	4/11/2024	32900	225.96	Utility Trench Sand
GREENWASTE RECOVERY, LLC	4/11/2024	32901	171.21	Trash Service - 2 Civic Ctr
GREENWASTE RECOVERY, LLC	4/11/2024	32901	421.63	Trash Service - El Pueblo
GUTTERPATROL & WINDOWSHINE	4/1/2024	32873	1,884	Gutter Install - Hacienda
HACH COMPANY	4/25/2024	32943	75.56	Dessicant Cartridge
HAIGHT JUANELLA	4/25/2024	32944	412.45	Retiree Medical - April 2024
HEALTHEQUITY, INC	4/11/2024	32902	73.75	HSA Admin Fees - Mar, April 2024
HILTON CHRISTINE	4/25/2024	32945	3,088	Customer Rebate - Lawn Replacement
HUNT SUZY	4/11/2024	32903	50	Community Committee Member Fees - Jan - Mar 2024
ICONIX WATERWORKS (US), INC	4/1/2024	32874	1,411.82	Copper Pipe
ICONIX WATERWORKS (US), INC	4/11/2024	32904	137.41	Meter Gaskets
ICONIX WATERWORKS (US), INC	4/11/2024	32904	561.33	Repair Clamps
INFOSEND	4/11/2024	32905	1,737.20	PW/RW UB Statement Printing / Mailing - Mar 2024
KASSIS JANETTE	4/25/2024	32946	373.15	Retiree Medical - April 2024
KASSNER GREGORY	4/11/2024	32906	75	Community Committee Member Fees - Jan - Mar 2024

AP Check Register cont.
 April 2024

Vendor Name	Check Date	Check No.	Check Amount	Description
KENNEDY/JENKS CONSULTANTS	4/1/2024	32875	6,744	Monte Fiore Booster Rehab
LAW OFFICE OF ROBERT E BOSSO	4/25/2024	32947	3,500	Legal Counsel Services - March 2024
LEISHMAN WADE	4/25/2024	32948	208.43	Director Medical - April 2024
M3 ENVIRONMENTAL, LLC	4/25/2024	32949	2,800	Grace Way Well - Asbestos Abatement Tech Specs
MBH PAINTING	4/11/2024	32907	464	Graffiti Removal - Sequoia Tank
MILLER MAXFIELD, INC	4/1/2024	32876	8,901.75	Communications & Public Outreach - Nov 2023
MILLER MAXFIELD, INC	4/11/2024	32908	6,905.46	Communications & Public Outreach Services - Mar 2024
MISSION UNIFORM SERVICE	4/11/2024	32909	567.62	Uniform Laundering / Rental Svc - Mar 2024
MONTEREY BAY ANALYTICAL SERVICES	4/1/2024	32877	172	Lab Testing for Water Quality
MONTEREY BAY ANALYTICAL SERVICES	4/11/2024	32910	509	Lab Testing for Water Quality
MONTEREY BAY ANALYTICAL SERVICES	4/25/2024	32950	172	Lab Testing for Water Quality
MONTGOMERY & ASSOCIATES, INC	4/1/2024	32878	1,026	Grace Way Well - CEQA
MONTGOMERY & ASSOCIATES, INC	4/1/2024	32878	3,334	Grace Way Well - Tech Specs
MONTGOMERY & ASSOCIATES, INC	4/1/2024	32878	307.5	On Call Tech Support - FY 2024
MONTGOMERY & ASSOCIATES, INC	4/1/2024	32878	4,058	Sucinto Well - Construction Management
MONTGOMERY & ASSOCIATES, INC	4/1/2024	32878	2,659	Well 11 - Support
NAPA AUTO PARTS	4/1/2024	32879	52.15	Gloves; Towels for Meter Truck
NAPA AUTO PARTS	4/1/2024	32879	22.56	Grease
NICHOLSON PROPERTY MANAGEMENT	4/11/2024	32911	49.86	Refund Check 013296-000, 6006 LA MADRONA STE B
NORTON PATRICIA	4/25/2024	32951	517.01	Retiree Medical - April 2024
NUZ, INC	4/1/2024	32880	322	Recruitment Ad - Utility Service Rep
O'REILLY AUTOMOTIVE, INC	4/1/2024	32881	11.61	Truck #13 - Fuses
OLIVE SPRINGS QUARRY	4/11/2024	32912	243.63	Asphalt
PACIFIC GAS & ELECTRIC	4/1/2024	32882	2,907.19	Electricity - 2 Civic Ctr
PACIFIC GAS & ELECTRIC	4/1/2024	32882	28,288.13	PW Electricity
PACIFIC GAS & ELECTRIC	4/1/2024	32882	319.87	RW Electricity
PACIFIC GAS & ELECTRIC	4/11/2024	32913	86.6	Electricity - Polo Ranch
PACIFIC GAS & ELECTRIC	4/11/2024	32913	84.92	Electricity - Skypark
PACIFIC SURVEYS, LLC	4/1/2024	32883	1,945	Well 11 - Video Survey
PERRI CHRISTOPHER	4/25/2024	32952	979.88	Director Medical - April 2024
PIED PIPER EXTERMINATORS	4/11/2024	32914	270	Pest Control @ Pump Buildings
PLATT ELECTRIC SUPPLY	4/25/2024	32953	138.95	Power Distribution Blocks
POLLARDWATER	4/11/2024	32915	1,424.46	Hoses for Flushing
PRESS BANNER	4/11/2024	32916	322	Flushing Notice
REBER DANIEL	4/25/2024	32954	1,433.37	Director Medical - April 2024
REGIONAL WATER MGMNT FOUNDATION	4/25/2024	32955	10,000	Annual Contribution Per MOA
SALINAS PUMP CO	4/1/2024	32884	4,702	Labor to Setup Pump Rig & Pull Pump
SALINAS PUMP CO	4/1/2024	32884	27,220	Pump Rig & Baker Tank Setup/Rental
SANTA CRUZ COUNTY TAX COLLECTOR	4/1/2024	32885	6,744.88	FY 2024 Property Tax - 5297 Scotts Valley Dr
SANTA CRUZ RECORDS MANAGEMENT	4/25/2024	32956	50	Document Destruction - April 2024
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/11/2024	32917	63.84	Digging Tools
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/11/2024	32917	77.94	Electrical Supplies
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/11/2024	32917	145.9	Extension Cord, Combo Lock, Batteries
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/11/2024	32917	43.44	Nitrile Gloves
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/11/2024	32917	391.21	Vinyl Tubing, Electrical, Supplies, Strainers
SCHULZ ALEXANDER	4/11/2024	32918	100	Associate Board Member Fees - Jan - Mar 2024
SCHULZ JASMIN	4/11/2024	32919	150	Associate Board Member Fees - Jan - Mar 2024
SCHWAAB, INC	4/1/2024	32886	51.03	Address Stamp
SPRINGBROOK HOLDING COMPANY, LLC	4/11/2024	32920	690	CC Payment Transaction Fees - Mar 2024
STEVENS LANDSCAPING	4/1/2024	32887	1,050	Landscaping @ Misc Locations - Mar 2024
STILES RUTH	4/25/2024	32957	398.21	Director Medical - April 2024
SWRCB-DWOCP	4/11/2024	32921	90	T3 Cert Renewal - Albert
SWRCB-DWOCP	4/11/2024	32922	105	D4 Cert Renewal - Ritchie
SWRCB-DWOCP	4/25/2024	32958	90	D3 Cert Renewal - Scott
SYCAL ENGINEERING, INC	4/11/2024	32923	13,440	Engineering for SCADA / Software License Renewal
SYCAL ENGINEERING, INC	4/25/2024	32959	3,282.54	Engineering for SCADA
U.S. BANK EQUIPMENT FINANCE	4/11/2024	32924	372.14	Copier Lease - April 2024
UNITED SITE SERVICES	4/1/2024	32888	297.4	Portable Toilet Rental - ORWTP
UNITED SITE SERVICES	4/11/2024	32925	340.27	Portable Toilet Rental - Well 10
UNITED SITE SERVICES	4/25/2024	32960	297.4	Portable Toilet Rental - ORWTP
UNIVERSAL BUILDING SERVICES	4/11/2024	32926	312.91	Bathroom Supplies - 2 Civic Ctr
UNIVERSAL BUILDING SERVICES	4/11/2024	32926	589	Janitorial Service - 2 Civic Ctr
UNIVERSAL BUILDING SERVICES	4/11/2024	32926	479	Janitorial Service - El Pueblo

AP Check Register cont.

April 2024

Vendor Name	Check Date	Check No.	Check Amount	Description
UNIVERSAL BUILDING SERVICES	4/11/2024	32926	2,166	Window / Carpet Ceaning - 2 Civic Center
USABLUEBOOK	4/1/2024	32889	340.94	Sampling Bottles
USABLUEBOOK	4/11/2024	32927	2,040.99	Chlorine Analyzers; Ascorbic Acid Pillows
VALERO FLEET	4/1/2024	32890	419.78	Vehicle Fuel - Mar 2024
VIOLANTE ALLYSON	4/11/2024	32928	75	Committee Member Fees - Jan - Mar 2024
WEBSOFT DEVELOPERS, INC	4/11/2024	32929	6,500	ArcGIS Annual Subscription - FY2024
WESTERN TRUCK FABRICATION, INC	4/25/2024	32961	117,430.07	Wachs LX Valve Maintenance Skid with Trailer and Job Box Kit
			<u>506,003.51</u>	

Wire / ACH Payments

April 2024

Vendor Name	Trans Date	Check No.	Trans Amount	Description
ADP	4/5/2024	n/a	324.30	ADP Workforce Now / Time & Attendance Fees - Mar 2024
ADP	4/5/2024	n/a	566.33	ADP PW10, PW12 Fees
BlueFin	4/2/2024	n/a	97.91	Bluefin Civic PayPad Fees - Mar 2024
BlueFin	4/2/2024	n/a	3,760.31	Bluefin CC Processing Fees - Mar 2024
BlueFin	4/2/2024	n/a	77.62	Bluefin - Municipal Pay Fee - Mar 2024
CalPERS	4/4/2024	n/a	13,475.01	CalPERS Retirement PW 14
CalPERS	4/18/2024	n/a	13,475.00	CalPERS Retirement PW 16
Nationwide	4/4/2024	n/a	2,740.79	IRS 457 Plan - Payroll Date 4/5/24
Nationwide	4/18/2024	n/a	2,740.79	IRS 457 Plan - Payroll Date 4/19/24
Wells Fargo Bank	4/25/2024	n/a	6,101.03	WFB CC Payment - Apr 2024
Zim Industries	4/25/2024	n/a	412,300.00	Sucinto Well - Progress Billing #1
			<u>455,659.09</u>	

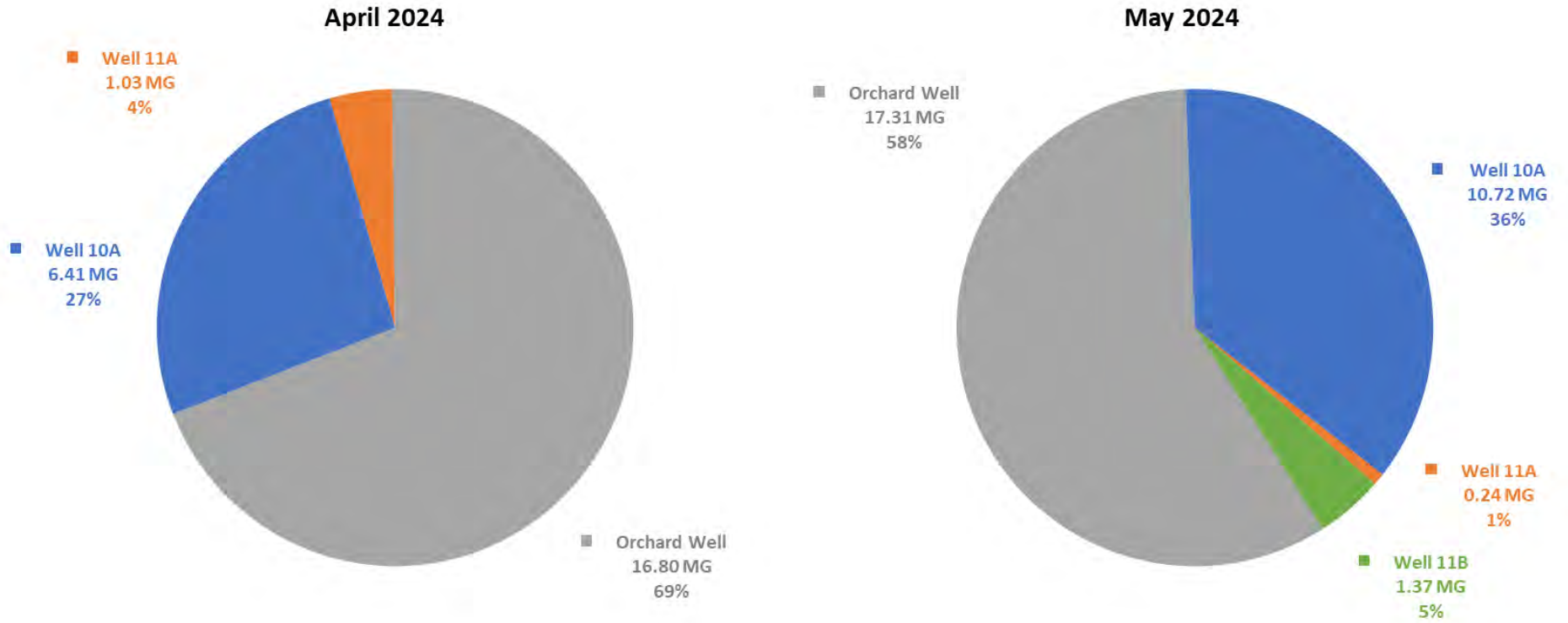
WFB Credit Card Payment

April 2024

Vendor Name	Trans Date	Check No.	Trans Amount	Description
A T & T	3/5/2024		101.65	Backup Internet - 2 Civic Ctr
A T & T	3/5/2024		85.6	Backup Internet - El Pueblo
A T & T	4/2/2024		101.65	Backup Internet - 2 Civic Ctr
A T & T	4/2/2024		85.6	Backup Internet - El Pueblo
ACWA	3/18/2024		840	T - ACWA 2024 Spring Conference - Registration - Stiles
AMAZON	3/10/2024		-43.85	Return - CA State Flag
AMAZON	3/28/2024		34.66	Office Supplies - Batteries; Sponges
AMAZON	3/31/2024		65.08	Office Supplies - Coffee
AMAZON	4/1/2024		178.5	Monthly Advertising
AWWA-CA/NV SECTION	3/26/2024		450	T - AWWA Annual Conference - Registration - Flores
AWWA-CA/NV SECTION	3/26/2024		450	T - AWWA Annual Conference - Registration - Ritchie
CHIK FIL A	3/13/2024		20.8	T - CalGovHR Conference - Per Diem - Jensen
COMCAST	3/6/2024		467.92	Internet - 2 Civic Center
COMCAST	3/23/2024		467.92	Internet - El Pueblo
DOUBLETREE HOTEL	3/15/2024		582.72	T - CalGovHR Conference - Lodging - Jensen
ENTERPRISE RENTACAR	3/21/2024		92.9	System Tour for New Board / Committee Members
ERIK'S DELI	3/20/2024		81.09	System Tour for New Board / Committee Members - Lunch
EVO STUDIOS INC.	3/22/2024		124	Website Hosting / Support
FLOWER BAR - SANTA CRUZ	3/26/2024		138.54	Sympathy Flowers
ICON CLOUD SOLUTIONS, LLC	3/13/2024		326.39	Phone Service - 2 Civic Ctr
ICON CLOUD SOLUTIONS, LLC	3/13/2024		108.8	Phone Service - El Pueblo
MAILCHIMP	3/4/2024		92	Digital Marketing Services
NOB HILL SCOTTS VALLEY CA	3/20/2024		7.34	System Tour for New Board / Committee Members - Drinks
PLANET ORANGE	3/14/2024		104	Pest Control - 2 Civic Ctr
PLANET ORANGE	3/14/2024		69	Pest Control - El Pueblo
SAFEWAY SCOTTS VALLEY CA	3/11/2024		14.97	Sucinto Well - Open House
SOCIETY BAKERY - SEBASTOPOL	3/15/2024		25.91	T - CalGovHR Conference - Per Diem - Jensen
TIMES PUBLISHING GROUP, INC	3/4/2024		178.5	Monthly Advertising
UNITED STATES POSTAL SERVICE	3/20/2024		8.73	Document Shipping
UPS STORE	3/26/2024		388.48	OPS Shipping
VERIZON WIRELESS	4/1/2024		412.13	Cell Phones / Tablets
ZOOM	3/25/2024		40	Zoom Cloud Recording

6,101.03

Well Production

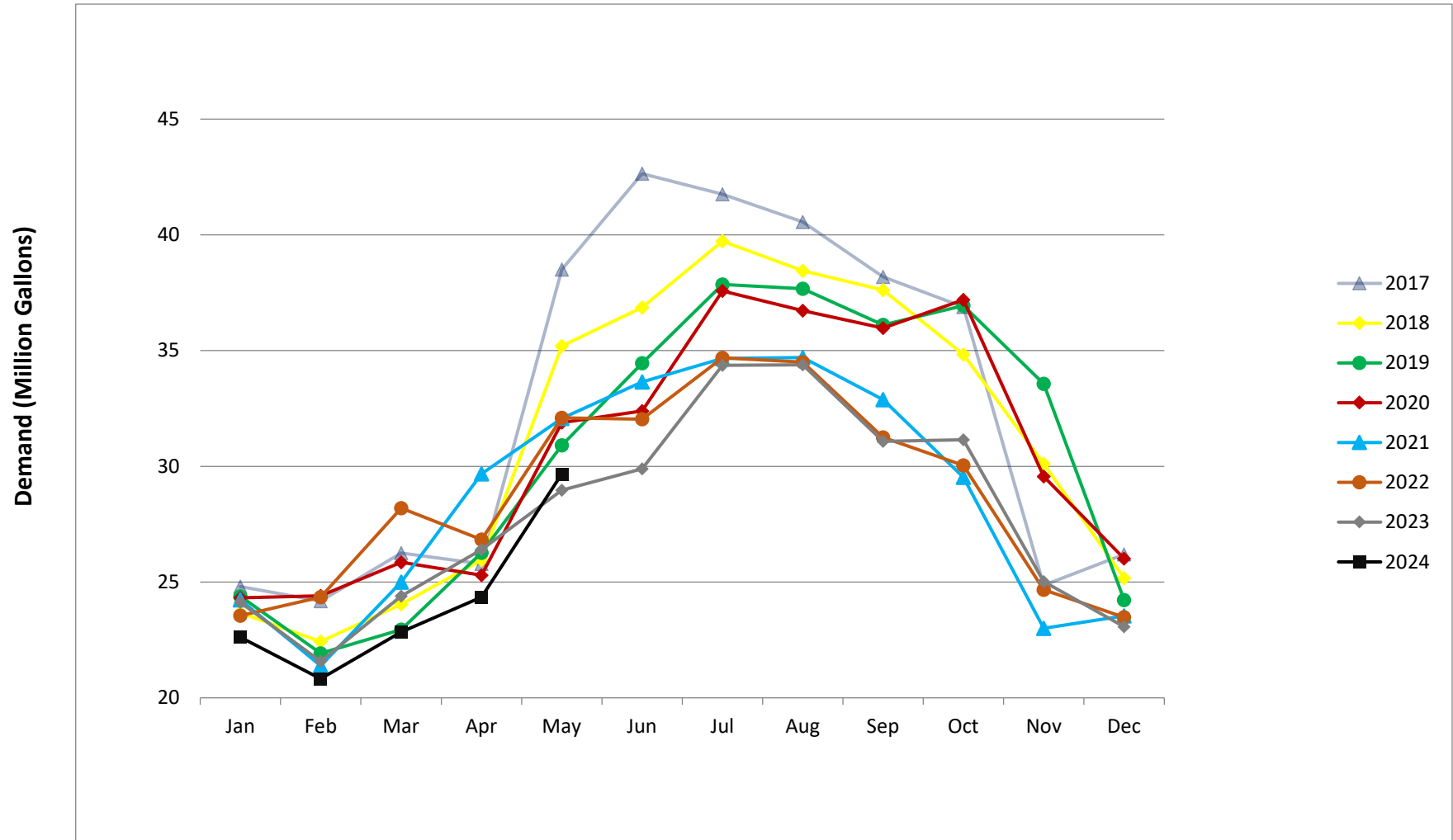


Total Production (Million Gallons)

April 2024	24.24 MG	5.90 % increase from March
May 2024	29.64 MG	22.28 % increase from April

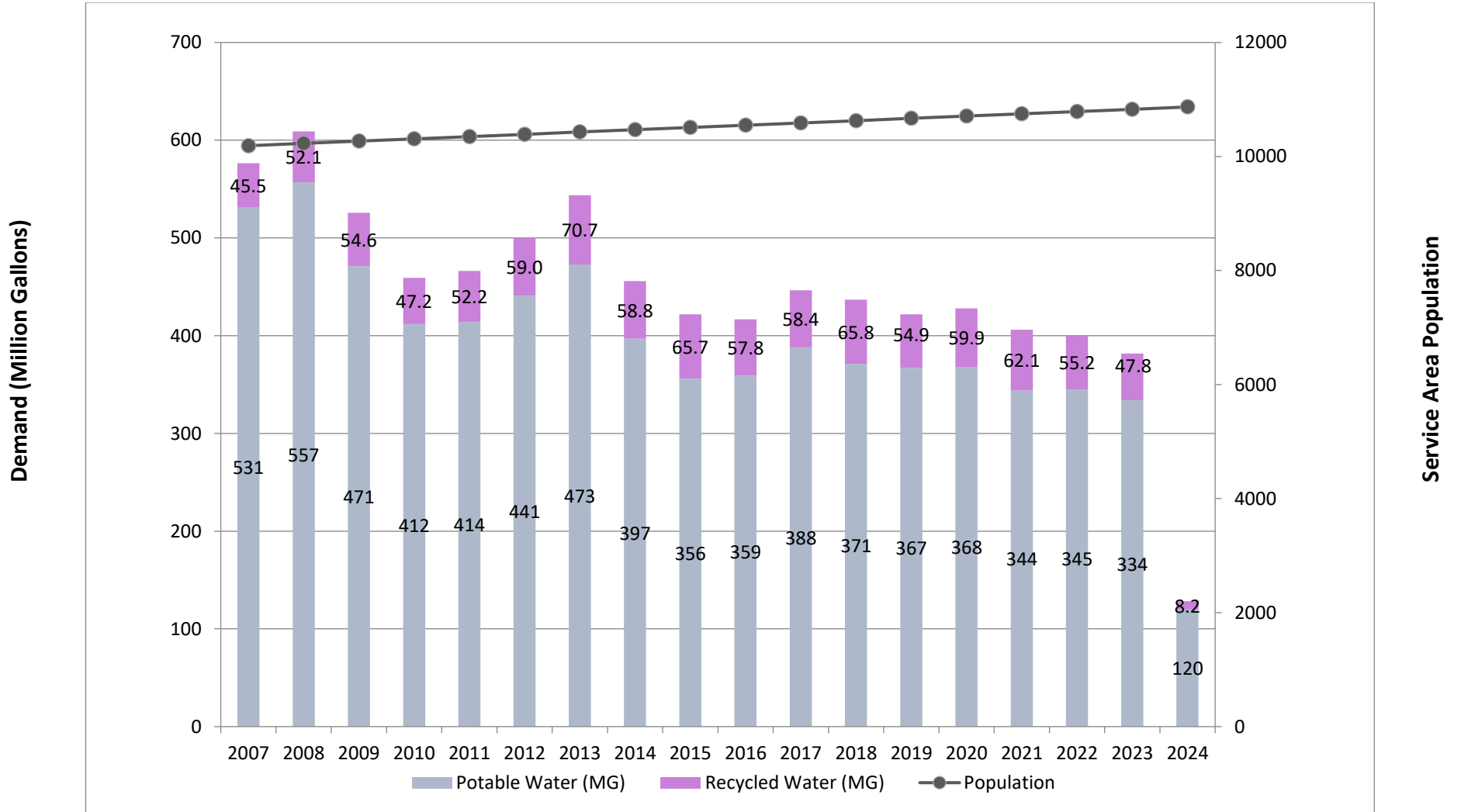
Production is Water Pumped +/- Water used for Well Maintenance Activities

Potable Water Demand



Demand is Production +/- Change in Storage

Potable and Recycled Water Demand vs. Population



Demand is Production +/- the Change in Storage

Potable and Recycled Water Demand

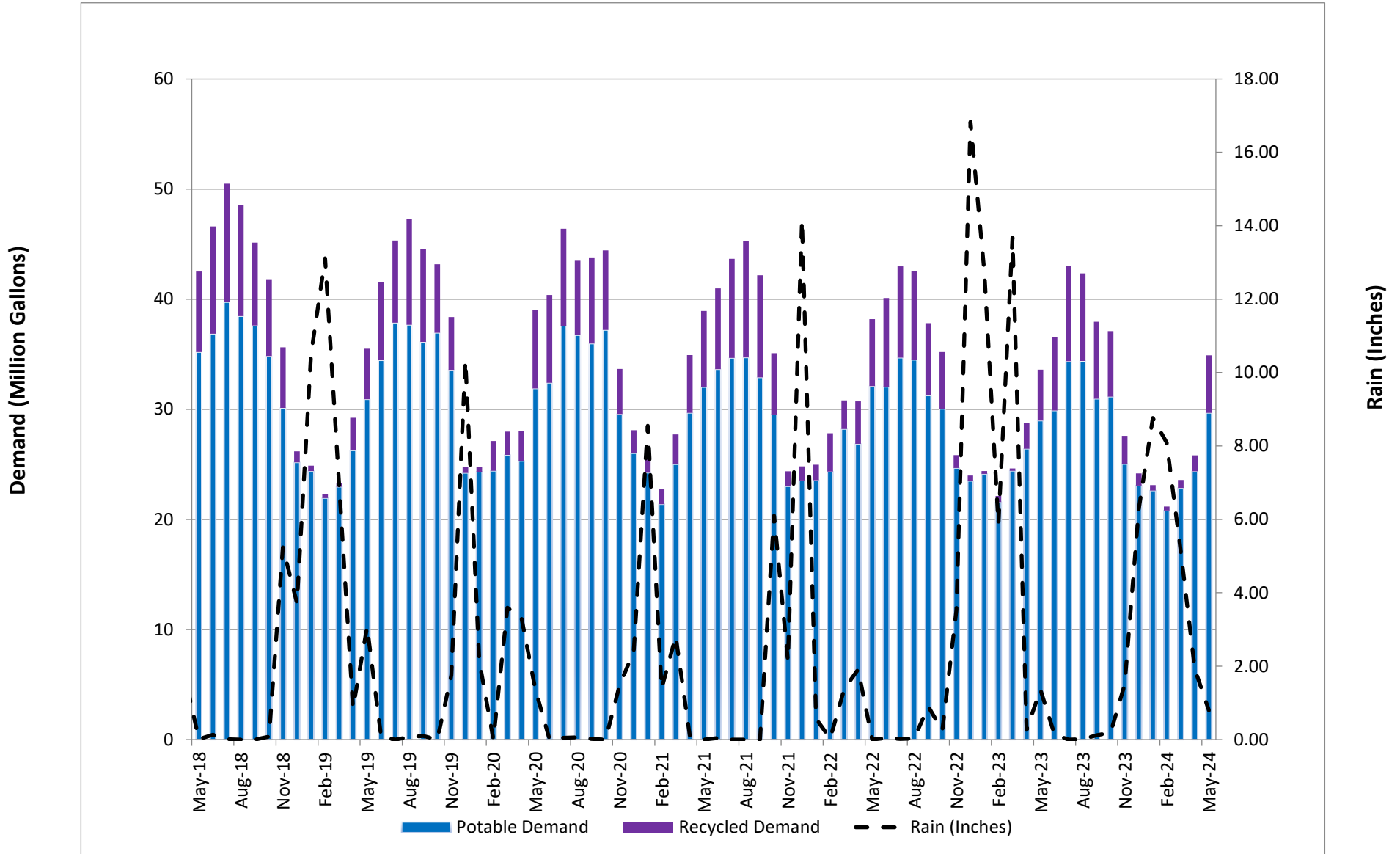
Potable Water Demand												
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Average
Jan.	33,252,872	24,822,615	23,085,736	24,789,618	23,674,051	24,378,894	24,319,853	24,231,996	23,549,899	24,119,305	22,612,521	24,803,396
Feb.	24,779,862	23,217,640	21,968,896	23,490,314	22,427,754	21,923,206	24,323,667	21,387,258	24,348,603	21,575,598	20,824,472	22,751,570
March	27,946,154	30,953,420	23,910,892	25,837,232	24,042,754	22,954,225	25,855,924	24,995,557	28,195,901	24,399,552	22,891,909	25,634,865
April	28,875,831	29,909,260	28,400,861	25,477,561	25,992,670	26,027,391	25,297,107	29,671,141	26,838,945	26,400,163	24,354,490	27,022,311
May	38,675,936	30,478,823	31,995,591	38,043,826	33,751,004	30,912,986	31,885,131	32,077,872	32,099,180	28,966,291	*29,670,848	32,596,135
June	39,525,236	32,726,825	36,842,416	42,310,983	36,786,677	34,451,155	32,393,746	33,647,606	32,036,135	29,896,397		35,061,718
July	41,957,386	34,544,613	38,892,200	41,757,891	39,648,922	37,857,926	38,411,455	34,662,207	34,689,147	34,363,749		37,678,550
Aug.	41,020,790	35,765,167	38,541,952	39,982,246	38,720,060	37,666,598	36,637,898	34,701,240	34,501,423	34,386,798		37,192,417
Sept.	36,533,116	33,498,030	35,653,167	38,190,535	35,202,216	36,106,611	35,968,389	32,885,092	31,253,961	31,079,985		34,637,110
Oct.	34,840,142	32,589,534	30,517,556	36,888,905	34,746,760	36,940,853	37,193,525	29,533,005	30,045,717	31,153,726		33,444,972
Nov.	25,524,197	24,110,286	24,388,656	24,864,436	30,389,575	33,566,905	29,565,349	23,000,320	24,666,665	25,025,140		26,510,153
Dec.	24,261,522	23,866,862	24,379,124	26,194,926	25,160,789	24,225,007	26,013,773	23,538,533	23,479,712	23,072,563		24,419,281
Total	397,193,044	356,483,075	358,577,047	387,828,472	370,543,233	367,011,756	367,865,818	344,331,827	345,705,288	334,439,267	120,354,240	362,997,883

Recycled Water Demand												
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Average
Jan.	3,019,613	635,420	862,984	156,267	838,172	493,100	450,147	1,560,234	1,416,939	257,000	487,999	925,261
Feb.	1,248,862	1,545,957	1,813,868	94,521	2,589,717	366,055	2,714,767	1,331,033	3,460,316	556,474	354,948	1,461,502
March	1,579,882	4,231,231	972,360	544,666	1,141,831	322,464	2,109,739	2,709,295	2,600,242	211,737	729,105	1,559,323
April	4,163,175	4,720,887	4,381,911	713,802	2,333,176	2,969,672	2,737,245	5,249,782	3,856,106	2,324,685	1,454,527	3,173,179
May	8,409,175	6,686,359	6,909,436	7,908,386	7,306,666	4,584,239	7,142,605	6,914,742	6,081,095	4,632,368	5,225,680	6,527,341
June	9,135,056	7,488,534	9,639,221	8,940,094	9,739,276	7,067,867	7,971,453	7,319,935	8,066,685	6,663,896		8,203,202
July	9,911,697	9,935,422	10,841,389	10,981,309	10,744,706	9,461,005	8,810,329	8,995,659	8,277,840	8,655,000		9,661,436
Aug.	8,542,111	10,471,389	8,767,020	9,618,897	10,078,073	9,594,307	6,760,659	10,595,314	8,072,792	7,955,736		9,045,630
Sept.	6,176,224	9,092,727	8,287,511	7,957,562	7,522,571	8,451,961	7,814,358	9,281,685	6,569,246	6,989,264		7,814,311
Oct.	5,282,253	7,233,408	3,956,097	7,557,695	6,967,548	6,228,883	7,236,784	5,554,683	5,155,789	5,948,841		6,112,198
Nov.	1,131,988	2,817,778	1,053,779	2,234,592	5,514,338	4,805,871	4,087,453	1,364,789	1,171,421	2,567,105		2,674,911
Dec.	236,228	1,119,017	529,158	1,670,966	994,336	544,650	2,075,116	1,282,474	504,442	1,096,264		1,005,265
Total	58,836,264	65,978,129	58,014,734	58,378,757	65,770,410	54,890,074	59,910,655	62,159,624	55,232,913	47,858,370	8,252,259	58,702,993

Demand is Production +/- the Change in Storage

**291,100 gallons of potable water was added to the Recycled Water System in May, 2024.*

Potable and Recycled Water Demand vs. Rainfall



Demand is Production +/- the Change in Storage

Rainfall

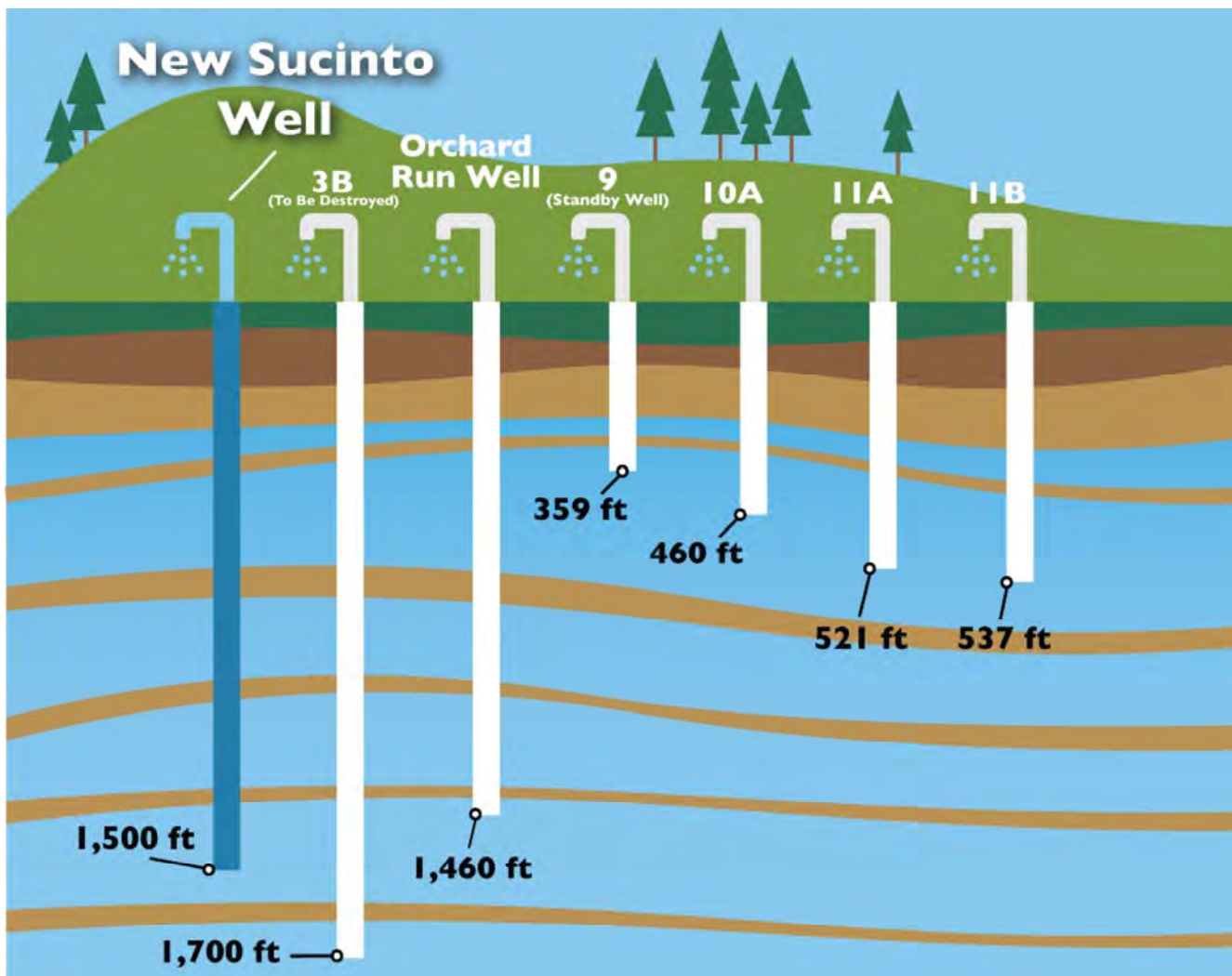
El Pueblo Weather Station

WATER YEAR		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	TOTAL	% of Avg.
High Year	1981-82	0.14	11.20	5.90	28.80	6.88	8.26	8.40	0.03	0.00	0.00	0.04	1.28	70.93	174%
	1982-83	5.35	10.50	7.74	13.90	18.00	19.90	7.80	0.98	0.00	0.00	0.17	1.91	86.25	211%
	1983-84	1.70	12.70	12.90	0.54	2.49	2.62	1.13	0.02	0.18	0.01	0.00	0.25	34.54	85%
	1984-85	2.80	13.80	2.95	1.72	4.20	7.92	0.73	0.11	0.15	0.09	0.02	0.54	35.03	86%
	1985-86	1.12	7.14	2.62	7.38	22.40	15.00	0.48	0.83	0.00	0.00	0.00	1.30	58.27	143%
	1986-87	0.03	0.05	2.47	4.51	9.06	6.31	0.70	0.00	0.02	0.00	0.00	0.00	23.15	57%
	1987-88	1.19	2.30	10.70	4.58	0.68	0.00	3.13	1.07	0.16	0.00	0.00	0.00	23.81	58%
	1988-89	0.19	5.90	8.89	2.06	1.39	10.60	0.67	0.08	0.03	0.00	0.03	0.83	30.67	75%
	1989-90	3.53	1.58	0.01	3.42	3.69	2.13	0.16	5.79	0.00	0.00	0.12	0.15	20.58	50%
	1990-91	0.50	0.24	1.65	0.61	5.39	17.19	0.51	0.06	0.40	0.00	0.02	0.07	26.64	65%
	1991-92	2.37	1.46	5.42	3.03	15.30	4.65	0.45	0.00	0.82	0.00	0.05	0.00	33.55	82%
	1992-93	3.41	0.20	11.54	18.51	10.22	3.17	1.37	0.96	0.68	0.00	0.00	0.00	50.06	123%
	1993-94	0.73	2.74	5.52	3.51	9.72	0.68	2.75	2.10	0.01	0.00	0.00	0.05	27.81	68%
	1994-95	1.79	8.29	4.78	23.88	0.65	13.62	3.79	0.89	1.04	0.01	0.00	0.00	58.74	144%
	1995-96	0.00	0.32	10.03	13.52	11.35	5.14	2.38	4.31	0.03	0.00	0.00	0.00	47.08	115%
	1996-97	2.89	6.95	22.43	12.33	0.17	1.50	0.58	0.16	0.12	0.00	0.54	0.00	47.67	117%
	1997-98	0.68	10.12	4.06	14.21	21.81	6.17	2.85	3.65	0.01	0.00	0.01	0.17	63.74	156%
	1998-99	1.02	9.11	1.85	9.25	11.08	5.22	2.58	0.03	0.36	0.00	0.02	0.14	40.66	100%
	1999-00	0.35	5.69	0.53	18.02	17.57	2.77	2.69	1.01	0.18	0.00	0.20	0.40	49.41	121%
	2000-01	5.14	1.38	0.94	8.68	10.65	4.05	2.67	0.00	0.07	0.00	0.00	0.16	33.74	83%
2001-02	1.13	9.93	16.45	4.97	2.69	4.66	0.52	0.90	0.00	0.00	0.05	0.00	41.30	101%	
2002-03	0.00	5.80	21.40	2.77	2.95	2.54	5.75	1.09	0.16	0.00	0.00	0.00	42.46	104%	
2003-04	0.19	3.93	17.55	4.44	9.69	1.19	0.65	0.07	0.00	0.06	0.00	0.11	37.88	93%	
2004-05	7.24	3.25	14.39	8.30	7.20	10.01	3.79	2.13	0.94	0.02	0.00	0.08	57.35	140%	
2005-06	0.19	2.84	21.73	6.55	5.26	15.29	10.44	1.01	0.01	0.00	0.01	0.00	63.33	155%	
2006-07	0.25	3.30	5.67	0.89	9.24	0.30	2.17	0.46	0.00	0.10	0.01	0.33	22.72	56%	
2007-08	1.93	0.52	5.50	17.59	6.96	0.36	0.35	0.00	0.00	0.01	0.00	0.04	33.26	81%	
2008-09	1.59	4.80	4.38	1.80	15.28	3.47	0.52	1.42	0.01	0.00	0.00	0.26	33.53	82%	
2009-10	9.70	0.33	5.21	11.37	8.66	4.35	5.41	1.17	0.00	0.01	0.07	0.00	46.28	113%	
2010-11	3.92	5.13	15.36	1.97	10.59	13.40	0.75	3.42	3.40	0.00	0.04	0.02	58.00	142%	
2011-12	2.93	3.41	0.15	6.80	2.75	11.97	4.09	0.02	0.20	0.02	0.00	0.02	32.36	79%	
2012-13	1.61	11.32	13.25	1.31	0.47	2.66	0.43	0.01	0.11	0.00	0.00	0.70	31.87	78%	
2013-14	0.01	0.87	0.78	0.05	11.52	4.02	2.02	0.01	0.02	0.09	0.01	0.92	20.32	50%	
2014-15	0.44	4.36	16.52	0.00	4.69	0.47	2.13	0.19	0.04	0.00	0.03	0.02	28.89	71%	
2015-16	0.07	2.54	6.67	16.20	1.16	14.26	1.18	0.35	0.00	0.00	0.00	0.22	42.65	104%	
2016-17	8.66	3.29	10.77	26.13	19.56	7.09	4.47	0.06	0.07	0.00	0.00	0.04	80.14	196%	
2017-18	0.10	4.02	0.08	6.43	0.56	10.07	2.85	0.01	0.13	0.01	0.00	0.00	24.26	59%	
2018-19	0.08	5.24	3.72	10.49	13.11	6.91	0.86	3.07	0.07	0.00	0.07	0.10	43.72	107%	
2019-20	0.00	1.76	8.57	2.14	0.01	3.59	3.31	1.37	0.02	0.05	0.06	0.02	20.90	51%	
Low Year	2020-21	0.00	1.48	2.40	8.55	1.39	2.81	0.11	0.00	0.04	0.00	0.00	0.00	16.78	41%
	2021-22	6.10	2.15	14.15	0.57	0.03	1.37	1.91	0.00	0.04	0.02	0.03	0.90	27.27	67%
	2022-23	0.25	3.53	16.83	12.74	5.87	13.68	0.27	1.36	0.14	0.00	0.01	0.12	54.80	134%
	2023-24	0.19	1.50	6.28	8.76	8.09	5.13	1.92	0.80					32.67	80%
Cumulative 2023-2024		0.19	1.69	7.97	16.73	24.82	29.95	31.87	32.67						
Monthly Avg. 1981-2024		1.90	6.48	8.16	8.22	7.68	6.43	2.37	0.95	0.23	0.01	0.04	0.27	40.83	
Cumulative Avg. 1981-2024		1.90	6.48	14.63	22.85	30.53	36.96	39.33	40.28	40.51	40.52	40.56	40.83	40.83	

May NEWSLETTER



SCOTTS VALLEY
WATER DISTRICT



HIGHLIGHTS

Water Efficiency Tip

Low-water use plants

Scotts Valley Water District customers have “smart” water meters that provide hourly data about potential leaks, water-use habits, see previous bills and more!

Free water efficient tools from SVWD

The **WaterSmart online platform** is free for every customer and has an easy-to-use dashboard. WaterSmart empowers every customer to be in touch with their water-use habits.

Flushing program update

Follow the District on **Facebook** and **Instagram** for more facts, news and updates!

Sucinto Well drilling update

Well drill update

Progression of a 24/7 Project



Construction of the **1,500-foot-deep Sucinto Well** is underway and is moving along on schedule.

The drilling of the pilot hole began on April 17. Over the last week, the drill bit has encountered hard formations and a drill bit change was needed. The hard formation and bit change has slightly slowed down progress on the pilot hole, but the drilling is still moving along steadily. The pilot hole is currently at 1,220 feet, which is about 85% of the total well depth.

Pilot Hole Drilling: This portion of the project requires an 18-inch drill bit to reach a final depth of approximately 1,500 feet, followed by geophysical logging

The well survey team is on call 24/7 to be ready to conduct the geophysical logging as soon as the pilot hole is completed. Once the geophysical

to ensure the pilot hole meets specifications.

logging is completed, the driller will move right into reaming of the pilot hole.

[Sign up for weekly well drilling updates here.](#)



Get water saving tools today

Did you know that the Scotts Valley Water District has **an array of water-saving devices** available for free to District customers? It's a part of the District's commitment to increase water efficiency and as a way of encouraging customers to rethink their water habits.

Available equipment includes garden hose nozzles, toilet leak detection dye, high-efficiency shower heads and faucet aerators.

Customers can pick up any of these devices from the District office at 2 Civic

Flushing program completed

The District completed its flush of water mains on April 26, maintaining water quality by removing sediments from the pipeline.

The annual program removes sediment by scouring the inside of pipes with high-velocity water flow. The process also allows valves, hydrants and water mains to be inspected and is required to be in compliance with the California Department of State Water Resources Control Board.

Learn more about the flushing and the schedule on [the District website.](#)

Center Drive in Scotts Valley during regular business hours.



Low-maintenance, low-water use plants to bring into your home in 2024

With the clouds starting to part on the rainy season, it's time to look at landscaping and what to do with the garden this year. The Scotts Valley Water District encourages customers to be water efficient with their outdoor areas. One action customers should consider is bringing low-water-use plants into their homes and gardens.

With an endless list of plants that are available, it can be hard to know what plants use less water. That's why the District compiled [a list of lower-use water plants](#) for customers to reference when landscaping. The list has hundreds of plants that include evergreens, grasses, vines and more that are classified as low or very low water use landscaping plants.

For people looking to completely overhaul their lawns, [the District's Turf's Up](#) program offers a rebate to customers who replace irrigated lawns with water-efficient landscaping.

Visit [the District's website](#) to see other tips on landscaping and learn about other rebates.



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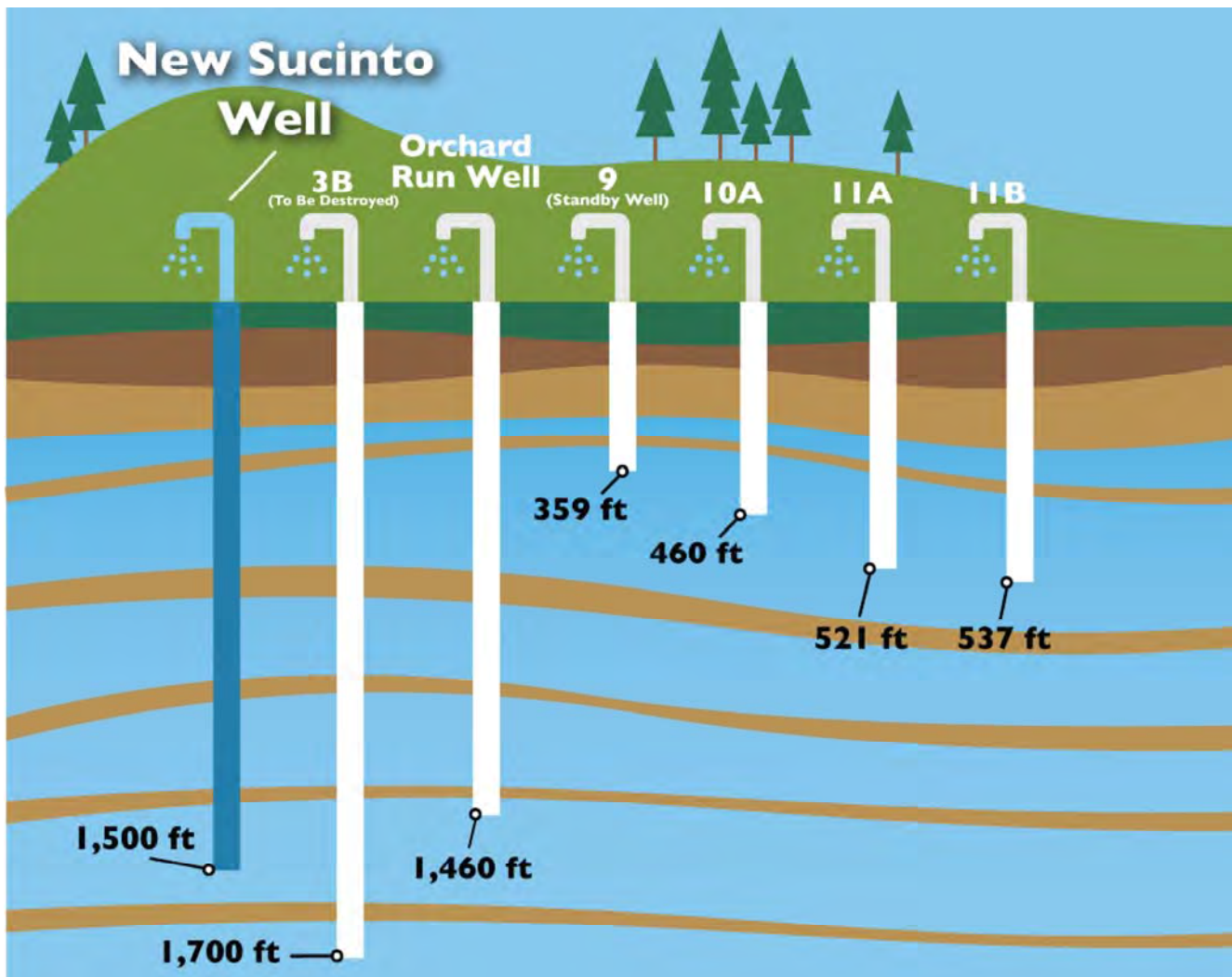
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NEWSLETTER



SCOTTS VALLEY
WATER DISTRICT



HIGHLIGHTS

Fire Preparedness Tip

Sucinto Well Update

It's time to consider preparing the defensible space around your home.

WaterSmart

Some things to consider for defensible space are using gravel instead of mulch, regularly trimming trees to keep branches 10 feet away from one another, and avoiding flammable mulch.

Bethany Drive Project

Rainfall Update

Follow the District on [Facebook](#) and [Instagram](#) for more facts, news and updates!

Native Plant Tips

Update on Sucinto Well Drilling Project

Progression of 24/7 Project



Pilot Hole Reaming: More than 95% of the required depth has been reached for the reaming activity, putting the

Construction on the Sucinto Well is progressing on schedule, with the majority of the around-the-clock work concluding in June. The reaming bit is at more than 95% of the 1,500-foot depth needed and reaming is on schedule to be completed over the weekend. Once reaming is complete, the contractor will move on to well construction and development.

For a deeper dive into the well project, check out this article from our [dedicated weekly update emails](#).

The new well, located on Sucinto Drive, replaces 30-year-old Well 3B which has been in decline for several years and is located on the same site. The new well has a design capacity of 400+ gallons

project in the home stretch for overnight activity.

per minute and will enhance operational efficiencies for the District which relies solely on local groundwater supplies.

Sign up for weekly well drilling updates [here](#).



The graphic features a blue water drop character with a smiling face and eyes, surrounded by smaller water drops. Below the character, the text reads "Check WaterSmart to:" followed by a bulleted list of benefits. At the bottom, there is a logo for the Scotts Valley Water District, which consists of a stylized green and blue tree/water drop shape above the text "SCOTT'S VALLEY WATER DISTRICT".

Check WaterSmart to:

- Track your water use
- Sign up to receive high use notifications by email or text message
- Recommended actions for saving water and saving money

SCOTT'S VALLEY WATER DISTRICT



Sign up for WaterSmart

SVWD customers are encouraged to sign up for WaterSmart, a free online platform with a wealth of information for everything customers need to know.

By logging on, customers can see their hourly usage history, set up alerts for high bills, get notified when water usage

Bethany Drive work complete

Construction crews completed the Bethany Drive project in early May, which was done to replace 90 feet of water main. The pipe was changed from a 2-inch main to a 6-inch main.

Learn about completed and upcoming projects underway in the Scotts Valley Water District.

is unusually high, and receive water saving tips.

[Learn more](#) and sign up today!



Rainwater harvesting: What to do when you have plenty of water in your capture system

Summer's approaching and it's time for water-efficient irrigation. Check your rainwater system, it might be full from winter rainfall.

With some sunny days on the horizon, here are some ideas of what to do with the water:

- **Washing your vehicles:** Grab a scrub and bucket to wash your car with your collected rainwater. It's an environmentally friendly way to keep your car looking beautiful.
- **Watering plants:** The fastest and easiest way to use the captured water. Whether it's a single succulent in the house or a growing garden in your yard, use that rainwater to keep those plants watered.

- **Composting:** Fun fact about composting is that you need to water your compost pile for proper decomposition. Rainwater is a great resource for this, giving you a natural supply without drawing from precious water resources.

Of course, one year of rainfall — no matter how much rain — is not enough to replenish the groundwater supplies. For the 2024 Water Year, Scotts Valley received almost 33 inches of precipitation, about 80% of the region’s average of 41 inches.

Learn more about other rainwater uses get inspiration for about setting up your own rainwater capture systems.



Bring Santa Cruz County native plants into your garden this year

The sun is peaking out more often. The wet season subsided. It’s time to start planting in the garden. The yard can be a easel and the plants your paint. But what’s the best choice to paint your gardening masterpiece this year?

Consider bringing native plants into your plans. Native plants are species that are naturally found in Santa Cruz County, evolving with the native wildlife over time.

California, with its diverse ecosystems, has a variety of native plants for you to consider.

Here are some recommendations:

- **California Poppy:** The state flower of California, this golden colored flower opens and closes with sunrise and sunset. This annual attracts birds, butterflies and other pollinators.
- **Chamise:** A member of the rose family, this shrub is best for anchoring slopes and resisting erosion.
- **Bonny Doon Manzanita:** With gray foliage and a tolerance for cold, this shrub grows at least a 3 feet tall and can exceed 19 feet in some cases.

For a comprehensive list of plants native to Santa Cruz County, [check out this resource](#) from the California Native Plant Society.



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